



PCANT HANDBOOK

Third Edition 2008

PCANT HANDBOOK First Edition 2006	1
Part 1. ADMINISTRATION.....	9
Section 1.01 ANNUAL GENERAL MEETINGS.....	9
1.01.01 Pony Club Year	9
1.01.02 Election of Officers.....	9
1.01.03 Agenda for AGM.....	9
Section 1.02 THE PCANT EXECUTIVE COMMITTEE.....	9
1.02.01 PCANT Executive	9
1.02.02 Terms of Office	9
1.02.03 Delegates.....	9
Section 1.03 THE CHIEF INSTRUCTORS PANEL	10
Section 1.04 LIFE MEMBERSHIPS	10
Section 1.05 SERVICE AWARDS.....	10
Section 1.06 RULE CHANGES	10
Section 1.07 BY-LAWS.....	10
1.07.01 Association.....	10
1.07.02 Club.....	11
Section 1.08 AFFILIATION FEE.....	11

Section 1.09	INSURANCE	11
Section 1.10	LEVY	11
Section 1.11	VOTING AGE.....	11
Section 1.12	CLUB REPORTS	11
Section 1.13	CONSTITUTION	11
Section 1.14	FUNDRAISING	12
1.14.01	PCANT.....	12
1.14.02	NT TEAMS	12
1.14.03	CLUBS.....	12
Section 1.15	TRAVELLING EXPENSES	12
Section 1.16	GENERAL ENQUIRIES	12
Section 1.17	COMPLAINTS.....	12
Section 1.18	PRESS RELEASE	12
Part 2.	MEMBERSHIP	13
Section 2.01	MEMBERSHIP	13
2.01.01	JUNIOR MEMBER.....	13
2.01.02	ASSOCIATE MEMBER	13
2.01.03	ADULT PONY CLUB MEMBERS.....	13
2.01.04	SOCIAL MEMBERS.....	13
Section 2.02	REGISTER	13
Section 2.03	INTER CLUB TRANSFERS	13
Section 2.04	ATTENDANCE QUALIFICATIONS	13
Section 2.05	INSURANCE	14
Part 3.	UNIFORMS	15
3.01.01	GENERAL	15
3.01.02	INFORMAL/RALLY UNIFORM	15
3.01.03	FORMAL UNIFORM	15
3.01.04	RIDING BOOTS	15
3.01.05	SPURS	15
3.01.06	HELMETS	15
3.01.07	HAIR.....	15
3.01.08	JEWELLERY	16
Section 3.02	NT TEAM UNIFORMS.....	16
Part 4.	MOUNTS.....	17
Section 4.01	AGE OF HORSES.....	17
Section 4.02	DANGEROUS MOUNTS, STALLIONS AND RIGS.....	17
Section 4.03	MEMBERS SHARING A HORSE	17
Section 4.04	MOUNTS IN COMPETITIONS	17
Section 4.05	SEVERELY INJURED HORSES	17
Part 5.	SADDLERY AND ACCESSORIES.....	19
Section 5.01	GEARCHECKING	19
Section 5.02	GENERAL	19
Section 5.03	SADDLES	19
5.03.01	SADDLE BLANKET	20
5.03.02	SADDLEPADS	20
5.03.03	GIRTHS / SURCINGLES / CRUPPERS / STUD GUARDS.....	20
5.03.04	STIRRUP LEATHERS.....	20
5.03.05	STIRRUP IRONS / CLOGS	20

Section 5.04	MARTINGALES.....	20
Section 5.05	BREASTPLATES	20
Section 5.06	BRIDLES	21
5.06.01	REINS	21
5.06.02	NOSEBANDS	21
5.06.03	BITS	21
5.06.04	NECK STRAPS.....	21
Section 5.07	WHIPS	21
Section 5.08	BOOTS.....	21
Section 5.09	BANDAGES	22
Section 5.10	BANNED EQUIPMENT	22
Part 6. RIDING.....		23
Section 6.01	GENERAL	23
Section 6.02	LED RIDERS POLICY	23
Section 6.03	ACCIDENT/INCIDENT PROTOCOL	23
Section 6.04	JUMP GRADING PROCEDURE.....	24
6.04.01	Grading Course.....	24
6.04.02	Maximum starting heights and widths for 1st round:.....	24
6.04.03	Assessment.....	24
6.04.04	REGRADING OF AN EXISTING COMBINATION	25
Section 6.05	DISTANCE RIDES RULES and INFORMATION.....	25
6.05.01	Dress and Saddlery	25
6.05.02	Riders	25
6.05.03	Route.....	25
6.05.04	Pre Ride Check.....	25
6.05.05	Check Points General.....	26
6.05.06	Measurements.....	26
6.05.07	Disqualification at Check Point and Finish.....	26
Part 7. POLICY STATEMENTS		29
Section 7.01	GENERAL CLUB SAFETY CODE OF PRACTICE.....	29
Section 7.02	ALCOHOL POLICY	29
Section 7.03	SMOKE-FREE POLICY	30
Section 7.04	PROTECTION POLICY	31
Section 7.05	ANTI-DOPING POLICY	31
Section 7.06	SUN SMART POLICY	30
Section 7.07	EMERGENCY PROCEDURES POLICY	31
Section 7.08	CODES OF BEHAVIOUR	31
Section 7.09	DISCIPLINARY MATTERS.....	31
Part 8. INSTRUCTION AND COACHING		33
Section 8.01	INSTRUCTOR QUALIFICATIONS	33
Section 8.02	AUTHORITY OF INSTRUCTORS.....	33
Section 8.03	CLUB CHIEF INSTRUCTOR.....	33
Section 8.04	PCANT EXAMINERS PANEL.....	34
Section 8.05	PCANT INSTRUCTORS PANEL.....	34
Section 8.06	PCANT DISCIPLINE COACH	35
Section 8.07	NT TRAINING SQUADS	35
Section 8.08	NT TEAM SELECTION	35
Part 9. INSTRUCTOR ACCREDITATION.....		37

Section 9.01	NT PONY CLUB ACCREDITATION	37
9.01.01	Level P (Probationary Instructor)	37
9.01.02	Level D and D* Instructor.....	37
9.01.03	Level C, C* and K Instructor	38
9.01.04	Level B, H and A Instructor	38
Section 9.02	ORIENTATION TO PONY CLUB AND COACHING COURSES	38
Section 9.03	NCAS LEVEL 1 COURSES.....	38
9.03.01	ASSESSMENT.....	39
Section 9.04	UPDATING INSTRUCTOR CARDS.....	39
Section 9.05	RECOMMENDED READING	39
Section 9.06	GUEST INSTRUCTORS.....	39
Part 10.	EFFICIENCY CERTIFICATES AND THEIR EXAMINATION	40
Section 10.01	GENERAL	40
Section 10.02	EXAMINERS PANEL.....	40
Section 10.03	EXAMINERS ACCREDITATION.....	40
10.03.01	Criteria for Examiners Accreditation D and D* Certificates:	40
10.03.02	Criteria for Examiners C Certificate and above:	40
10.03.03	Criteria for B, H and A Certificate Examiners,	40
Section 10.04	PROCEDURES FOR EXAMINATION.....	41
10.04.01	PROCEDURES FOR “D” AND “D STAR” CERTIFICATES	43
10.04.02	PROCEDURES FOR “C” and “C*” CERTIFICATES	Error!
	Bookmark not defined.	
10.04.03	PROCEDURES FOR CERTIFICATES ABOVE “C*” LEVEL	
	Error! Bookmark not defined.	
10.04.04	Numbers of Candidates and Examiners for Certificate Testing..	Error!
	Bookmark not defined.	
10.04.05	Dress Code	Error! Bookmark not defined.
10.04.06	EXAMINATION REPORTS AND PAPERS...	Error! Bookmark not defined.
10.04.07	SYLLABUS EXEMPTIONS / ADDITIONAL INFORMATION	
	Error! Bookmark not defined.	
10.04.08	ARM BADGES	Error! Bookmark not defined.
Part 11.	GENERAL PONY CLUB COMPETITION RULES AND INFORMATION	45
Section 11.01	RULES	45
11.01.01	AGES OF MEMBERS FOR COMPETITIONS.....	45
11.01.02	Rider.....	45
11.01.03	Horse	45
Section 11.02	INDIVIDUAL COMPETITIONS	45
Section 11.03	TEAM COMPETITIONS	45
Section 11.04	ENTRIES.....	46
Section 11.05	DRAW.....	46
Section 11.06	RIDING IN ARENAS ETC.	46
Section 11.07	Gear Checking	46
Section 11.08	Presentation	46
Section 11.09	PLACINGS.....	46
Section 11.10	ORDERS	47
Section 11.11	ELIMINATION.....	47

Section 11.12	PROTESTS	47
11.12.01	Protest/dispute advisory committee.....	47
Section 11.13	RESULTS.....	47
Section 11.14	NT CHAMPIONSHIPS	48
11.14.01	APPROVAL OF NT SCHEDULES.....	48
11.14.02	Hosts	48
11.14.03	PCANT TROPHIES	48
Section 11.15	PRESENTATIONS	48
Section 11.16	OFFICIALS.....	48
11.16.01	Pony Club Steward.....	48
11.16.02	MEDICAL.....	49
11.16.03	VETERINARY.....	49
Part 12.	DRESSAGE COMPETITION RULES AND INFORMATION.....	51
Section 12.01	General Rules	51
Section 12.02	DRESS, SADDLERY AND EQUIPMENT	51
12.02.01	Uniform.....	51
Section 12.03	TESTS.....	51
Section 12.04	ARENA.....	51
Section 12.05	SALUTE.....	51
Section 12.06	Teams.....	51
Section 12.07	Scoring	52
Section 12.08	Judges.....	52
Section 12.09	Northern Region Dressage Competition.....	52
Part 13.	MOUNTED GAMES COMPETITION RULES	53
Section 13.01	General Rules	53
Section 13.02	DRESS, SADDLERY AND EQUIPMENT	53
13.02.01	Uniform.....	53
Section 13.03	GAME RULES.....	53
Section 13.04	Equipment	53
Section 13.05	Teams.....	53
Section 13.06	Mounts	54
Section 13.07	Draw.....	54
Section 13.08	Scoring	54
Section 13.09	Line stewards.....	54
Section 13.10	Judge	54
Section 13.11	BAKER SHEILD COMPETITION.....	54
Section 13.12	INDIVIDUAL MOUNTED GAMES.....	55
Part 14.	SHOWJUMPING RULES AND INFORMATION.....	57
Section 14.01	General Rules	57
Section 14.02	DRESS, SADDLERY AND EQUIPMENT	57
14.02.01	Uniform.....	57
Section 14.03	DEFINITION OF FAULTS	57
Section 14.04	PENALTIES IN COMPETITION.....	57
Section 14.05	HEIGHTS AND SPEEDS.....	57
14.05.01	CALCULATING TIME	58
14.05.02	OPTIMUM TIME CLASSES	58
Section 14.06	SCORING	58
Section 14.07	GRADING SYSTEM	58

Part 15. TEAMS ON THE FLAT..... 61

 Section 15.01 THE COMPETITION..... 61

 Section 15.02 DRESS, SADDLERY AND EQUIPMENT 61

 15.02.01 Uniform..... 61

 Section 15.03 ARENA PLAN..... 61

 Section 15.04 SCORING 61

 15.04.01 TURNOUT..... 61

 15.04.02 WORKOUT..... 61

Part 16. COMBINED TRAINING COMPETITION RULES and INFORMATION... 63

 Section 16.01 General Rules 63

 Section 16.02 DRESS, SADDLERY AND EQUIPMENT 63

 16.02.01 Uniform..... 63

 Section 16.03 Order of Tests 63

 Section 16.04 Level of tests..... 63

 Section 16.05 Dressage Phase 63

 Section 16.06 Show Jumping Phase 63

 16.06.01 Course 63

 16.06.02 Obstacles 64

 16.06.03 Penalties 64

 Section 16.07 Scoring 64

 16.07.01 Dressage 64

 16.07.02 Showjumping..... 64

 16.07.03 Placings 64

 Section 16.08 Judges..... 64

Part 17. DISTANCE RIDING COMPETITION RULES and INFORMATION 65

 Section 17.01 Competition Rules 65

 Section 17.02 Dress, Saddlery and Equipment..... 65

 Section 17.03 Pre-Ride Check and Check points 65

 Section 17.04 Start..... 65

 Section 17.05 Finish..... 65

 Section 17.06 Placings 65

Part 18. Eventing Rules..... 67

 Section 18.01 THE COMPETITION..... 67

 Section 18.02 ORDER OF TESTS 67

 Section 18.03 DRESS, SADDLERY AND EQUIPMENT 67

 18.03.01 SADDLERY..... 67

 18.03.02 COMPETITOR NUMBERS 67

 18.03.03 MEDICAL INFORMATION..... 67

 Section 18.04 COMBINATIONS..... 68

 Section 18.05 JUDGES 68

 Section 18.06 DRESSAGE PHASE 68

 18.06.01 RULES 68

 18.06.02 TESTS..... 68

 18.06.03 PENALTIES..... 68

 Section 18.07 CROSS-COUNTRY PHASE 69

 18.07.01 Jumps 69

 18.07.02 SPEED 69

 18.07.03 PENALTIES..... 70

18.07.04	DEFINITION OF FAULTS	70
18.07.05	ELIMINATED RIDERS	70
18.07.06	CLASS INDICATORS	70
18.07.07	METHOD OF STARTING	71
Section 18.08	SHOWJUMPING PHASE	71
18.08.01	RULES	71
18.08.02	COURSE	71
18.08.03	PENALTIES	72
Section 18.09	SCORING	72
18.09.01	TEAM COMPETITIONS	72
Section 18.10	GRADING.....	73
18.10.01	GRADING POINTS	73
18.10.02	GRADINGS	73
Part 19.	APPENDIX	75
Section 19.01	CODES OF BEHAVIOUR	75
Section 19.02	DISCIPLINARY MATTERS --- - A GUIDELINE	78
Section 19.03	PRESENTATION.....	81
Section 19.04	Selection criteria for NT Teams	83
19.04.01	Juniors.....	83
19.04.02	Seniors.....	83
Section 19.05	INTERNATIONAL COMPETITIONS.....	84
19.05.01	INTERNATIONAL MOUNTED GAMES COMPETITION	84
19.05.02	INTER-PACIFIC PONY CLUB EXCHANGE	84
Section 19.06	ACHIEVEMENT PATCHES	86

LIST of Abbreviations

PCANT
AGM

Part 1.

ADMINISTRATION

Section 1.01 ANNUAL GENERAL MEETINGS

1.01.01 Pony Club Year

The PCANT year is from 1st January to 31st December. Clubs must hold their Annual General Meeting before PCANT holds its Annual General Meeting in the month of November each year.

1.01.02 Election of Officers

When elections for Executive positions are required, nomination forms will be sent to all clubs 30 days prior to the AGM. Nominations may be received at any time prior to the election.

If more than one nomination for a position is received, there will be a secret ballot held at the AGM with one vote per club.

1.01.03 Agenda for AGM

The Association AGM Agenda will be sent to all affiliated clubs at least 14 days prior to the meeting.

Affiliated Clubs will have 1 vote each, regardless of the number of delegates attending. Remote clubs may apply for reimbursement to attend the AGM.

Section 1.02 THE PCANT EXECUTIVE COMMITTEE

1.02.01 PCANT Executive

The PCANT Executive consists of President, Vice President (a Northern Zone and Southern Zone Vice President may be elected), Secretary, Treasurer, Chairman of the Chief Instructor's Panel and appointed club delegates.

1.02.02 Terms of Office

All positions become vacant at the AGM, except Coaches positions which have a term of 2 years.

1.02.03 Delegates

Delegates are selected by each club. Delegates must be on the Club's Committee but they do not need to be from the Club's executive.

Section 1.03 THE CHIEF INSTRUCTORS PANEL

The Chief Instructors Panel (CIP) sub-committee reports to the PCANT Executive on all Instructional matters.

The duty of CIP shall primarily be to implement uniformity and coordination of instruction throughout Pony Club in the Northern Territory. The CIP shall comprise of the Chief Instructors from each affiliated club. A Panel Chairman will be elected by the members of the Panel.

Section 1.04 LIFE MEMBERSHIPS

Life Memberships can be awarded for long and outstanding service to the Pony Club Movement on the following basis: Club Life Membership is awarded at Club level. PCANT Life Membership is awarded by the PCANT Executive for service at that level, and to the Pony Club Movement as a whole.

Section 1.05 SERVICE AWARDS

Service Awards are awarded at NT level to an Associate or Senior member of an affiliated Pony Club who has given constant practical service and assistance in his or her Club.

As this is considered to be the highest honour for service, only exceptional Associate or Senior members should be recommended. Riding ability and team participation is irrelevant.

A Pony Club member must have been a member of his or her Pony Club for at least three years to be nominated for this award. If the nominee has been a member of another Club affiliated with PCANT Inc, the name of the Club, the length of the membership and the reason for the termination of that membership must be stated on the nomination form. A recommendation from the previous Club must be enclosed with the nomination.

This award is only made once to each person.

Nominees must be at least 17 years of age on the 1st January in the year in which they are nominated.

Club Officials must sign all nomination forms before they are forwarded to PCANT.

Nominations close 14 days prior to the AGM.

Section 1.06 RULE CHANGES

All changes to PCANT Rules made by the Executive will come into effect on the date specified. All changes to PCANT Rules made by resolutions passed at the Annual General Meeting will come into effect immediately.

The full PCANT Executive is responsible for reviewing and setting qualifying criteria for all NT Championship Events.

Section 1.07 BY-LAWS

1.07.01 Association

Any amendment to Association by-laws shall become effective immediately unless specified otherwise.

1.07.02 Club

A Club may decide upon any by-laws to suit local conditions, providing such by-laws do not contravene any direct policies of the Association and are approved at a PCANT meeting.

Section 1.08 AFFILIATION FEE

A subscription fee to the Association is determined by the PCANT Executive as recommended by the treasurer at the September delegate's meeting for the following calendar year. Affiliation fees for each club must be paid to the PCANT Treasurer by the PCANT AGM each year.

Section 1.09 INSURANCE

The insurance will be as per the current national policy adopted by the APCC from time to time and is compulsory for all affiliated Clubs and their members.

The affiliated Pony Club must make notification of new members at the end of each calendar month to the Association together with the remittance fee for the insurance premium. A monthly return is mandatory, and even if no new members joined in that month, A NIL RETURN must be sent to the Association.

If a claim arises, it must be made to the club first, then to PCANT.

Club Secretaries will supply a copy of the Policy to members if requested.

Section 1.10 LEVY

At present PCANT has not set any levies, although they may be imposed upon entry fees to Events and Gymkhanas from time to time for particular fund raising purposes.

Section 1.11 VOTING AGE

For all meetings, except Club meetings, the voting age shall be 18 years and over.

Section 1.12 CLUB REPORTS

Each club is required to table a brief report of events at each delegate's meeting, whether verbal via delegate or written via email. President's report from each club is to be tabled at PCANT AGM.

Section 1.13 CONSTITUTION

All PCANT affiliated Pony Clubs shall have a constitution in the terms of the standard Pony Club Constitution as supplied by the Association or such constitution that has been approved by the Executive.

Section 1.14 FUNDRAISING

1.14.01 PCANT

1.14.02 NT TEAMS

1.14.03 CLUBS

Section 1.15 TRAVELLING EXPENSES

Reimbursement for travelling expenses incurred by examiners and coaches is to be set out by PCANT and current Government Policy

Section 1.16 GENERAL ENQUIRIES

All enquiries from clubs or members are to be made in the first instance through their Club delegate, who will table it to PCANT secretary or at delegate's meeting.

Section 1.17 COMPLAINTS

Complaints are to be directed to the individual's club committee, then to PCANT if necessary. The PCANT Executive will investigate and discuss complaints received in writing and tabled at PCANT meetings. Members and Clubs are urged to be aware that standard legal convention will apply to all correspondence and that steps will be taken to protect the integrity of the PCANT and its members.

Section 1.18 PRESS RELEASE

Press releases concerning Association policy or rules and regulations, are not to be made unless approval is first sought from the Executive or President as applicable.

Part 2. MEMBERSHIP

Section 2.01 MEMBERSHIP

2.01.01 JUNIOR MEMBER

A Junior Member is a rider under the age of 17 years.

2.01.02 SENIOR MEMBER

A Senior Member is a rider 17 years of age or over and under the age of 26 years, as at 1st January of the membership year.

2.01.03 ADULT PONY CLUB MEMBERS

A rider 26 years of age and over who wishes to join or remain with the Club, will be known as an Adult Member and may not take part in any Pony Club Competition, other than set down for this age group.

2.01.04 SOCIAL MEMBERS

A social member is any non-riding member of any age.

Section 2.02 REGISTER

Each Club shall keep a register of all members (including Committee, Instructors, etc.) which must show name, address and for riding members, the date of birth. Clubs must keep a complete attendance roll for all rallies.

Section 2.03 INTER CLUB TRANSFERS

All transfers within the NT must have a signed release form from the club they are leaving, obtainable from all club secretaries. *Release forms are not required if changing clubs at the end of a financial membership, i.e. between calendar years*

For interstate transfers, a point of contact from the former club is sufficient and no release form is required.

Section 2.04 ATTENDANCE QUALIFICATIONS

All competitors in NT and Regional Pony Club championships must be qualified. It is necessary to attend 50% of rallies up to the date of the competition.

Members shall belong to one Club only, but when absent from their Home Club for an appreciable time and by an appreciable distance, for example through employment or studies, they may apply to become honorary members of another Club and compete in that Club's competitions.

This will also apply to interstate members temporarily resident in the Northern Territory.

Section 2.05 INSURANCE

All insurance monies must be fully paid by the member to the club before any rider mounts their horse, whether it be full or day membership.

Part 3.UNIFORMS

3.01.01 GENERAL

Uniform must be worn for all Pony Club competitions, rallies and official functions.

Any changes to existing colours must have the approval of PCANT Executive.

Uniforms must comply with the PCANT sun safe policy

Body protectors are optional and may be worn either under or over uniform.

See specific discipline rules for any variations for competition attire.

3.01.02 INFORMAL/RALLY UNIFORM

The informal uniform of a Pony Club consists of a tucked in shirt (with sleeves and collar) in Club colours, jodhpurs or jeans and short riding boots for riders under 17yrs, long boots or gaiters are permissible for riders 17yrs and over if deemed safe. Chapettes are not permissible for any riders under 17 years.

3.01.03 FORMAL UNIFORM

The formal or competition uniform of a Pony Club consists of a long sleeved club shirt, club tie, jodhpurs in approved club colour, and short jodhpur boots. Only riders 17 years and over are permitted to wear long boots or gaiters. The Club's saddle blanket is also a part of the formal uniform.

3.01.04 RIDING BOOTS

The approved PCANT boots are either elastic sided jodhpurs boots, fully soled, or long equestrian boots. (Cuban heels are acceptable). Materials should preferably be leather although synthetics have approval. Soles should be smooth or slightly textured for grip.

Lace-up boots, either long or short, are not permitted.

3.01.05 SPURS

Only spurs without rowels are permitted. The neck of a dummy spur may not exceed 35mm in length and must not be less than 7mm at the point of the neck.

The curve must be downwards.

3.01.06 HELMETS

Helmets conforming to current standard PCA policy (ie. Australian, European, USA and New Zealand standards) must be worn at all times when mounted and must be correctly adjusted and fitted. When a rider falls and hits their head, it is strongly recommended that the helmet be discarded immediately as it may be damaged.

PCANT strongly discourages the purchase and use of second-hand helmets.

3.01.07 HAIR

Any rider with long hair must fasten it up neatly.

3.01.08 JEWELLERY

Watches and medical information bracelets may be worn. Any earrings and/or exposed jewellery e.g. necklaces, chains, bracelets may not be worn. Facial piercing must be removed or taped.

Section 3.02 NT TEAM UNIFORMS

For interstate competition, members of NT teams shall wear the following uniform:

Riding Uniform: Beige Jodhpurs, White Shirt, NT Tie, Ochre Jumper with PCANT Emblem (sewn on left side), long or short boots depending on requirements.

Walking out uniform: Ochre Jumper, White Shirt

Girls: Black Skirt (Serviceable Type) or trousers with appropriate hosiery, NT Scarf

Boys: Black Trousers, NT Tie, white shirt

Informal Dress: NT tracksuit top with jeans, moleskins as organized by team coach.

NT Games Team Formal Attire – Black trousers/Skirt, NT Tie/Scarf, White Shirt or top

Walk Out Uniform – Black tracksuit bottoms, ochre, white and black sports top and similar coloured tracksuit top and vest

NT Games Competition – beige jodhpurs, Ochre, white and black polo style top

Informal dress – Ochre, black, white sports top with jeans or moleskins

Part 4. MOUNTS

Section 4.01 AGE OF HORSES

The minimum age of horses participating in any Pony Club event or competition is four years.

Section 4.02 DANGEROUS MOUNTS, STALLIONS AND RIGS

Dangerous mounts, stallions and rigs are not permitted at Pony Club rallies or competitions. The club's Chief Instructor has the discretion to determine if a horse is deemed to be dangerous on a particular day, with a particular rider, or at all times.

Section 4.03 MEMBERS SHARING A HORSE

Two riders sharing one horse at gymkhanas may ride that horse in different classes, provided that the welfare of the horse is taken into consideration with regards to the workload – for example, it may be placing too much burden upon the horse to participate in all events possible for two riders. Officials at Pony Club events, rallies and competitions reserve the right to veto a horse's participation in an event if they consider the demands upon the horse to be excessive.

A horse may only have one rider at all NT or Official Regional competitions.

Section 4.04 MOUNTS IN OFFICIAL COMPETITIONS

Once on the grounds on the day of competition, horses may only be ridden by their competing rider.

Horses competing must be owned or leased by a member of the rider's club.

Section 4.05 SEVERELY INJURED HORSES

If a horse is so severely injured that, on humanitarian grounds, it ought to be destroyed, the following procedures will apply:

- a) if the owner or their authorised representative is present, their agreement will first be obtained by the official Veterinary Surgeon; or
- b) if the owner or their authorised representative is not available, the Pony Club Steward, acting on the advice of the official Veterinary Surgeon, may order the destruction of the horse.

Arrangements should be made for the removal and disposal of horses, which die or are injured during an event as quickly as possible.

Part 5. SADDLERY AND ACCESSORIES

Section 5.01 GEARCHHECKING

Horses and riders must be gearchecked at all rallies and Pony Club team competitions, including all phases of One Day Events.

It is not the responsibility of the Gear Inspector to eliminate any member but to ensure that safety and fit of equipment is upheld at all times. Saddle clearance and boots in stirrups may be checked whilst the rider is mounted. All else may be checked mounted or dismounted.

Any member or Official of the day must report any incorrectly equipped competitor during competition to the Chief Instructor or Coach of the day. Pony Clubs must ensure that their riders are correctly equipped for competition or risk elimination from the competition.

GEAR CHECKERS PLEASE NOTE:

Bearing in mind the safety of the rider and the legal liability, the gear checker should not under any circumstances, alter or adjust any gear or equipment. The gear checker should request that the competitor or their parent/guardian make the necessary adjustment and that they report back when these adjustments have been carried out.

See GEAR CHECK LIST (Appendix xxx)

Section 5.02 GENERAL

Pony Club will accept exemption cards issued by EA for Riding for the Disabled.

Equipment that is not explicitly permitted under this section must not be used unless an exemption has been issued. If a rider has a genuine reason for requiring equipment different to what is permitted in the rulebook, permission may be sought from the Chief Instructor.

Equipment not usually permitted under pony club rules (for example, vaulting roller, stock whip) is permitted for use at rallies under the supervision of an appropriate person, when a rider is working towards certificates or achievement patches.

Section 5.03 SADDLES

The saddle must be correctly fitted for all Pony Club competitions, official functions and all rallies. Western saddles are not recommended for jumping. Stock saddles are permissible for trot poles and lower level jumps.

5.03.01 SADDLE BLANKET

The registered Pony Club saddle blanket is to be worn on top of any others. The saddle blanket must be bigger than the saddle so there are no pressure points, and must be pulled up into the gullet of the saddle before the girth is tightened.

5.03.02 SADDLEPADS

Foam risers are permitted. Gel pads are permitted. Correctly folded towels or blankets may be used as a temporary measure to improve the fit of a saddle enough to allow the rider to ride that day.

5.03.03 GIRTHS / SURCINGLES / CRUPPERS / STUD GUARDS

All saddles must have a girth with two or three buckles, or one buckle and a surcingle. The girth must be firmly fitted. Adjustable single buckle girths are permitted, if used with a surcingle. Check stitching on the girth. Check girth for rotting and wear. Surcingles, cruppers and Stud Guards are permitted.

5.03.04 STIRRUP LEATHERS

All stirrup leathers must be on the outside of the saddle flaps. Stirrups, or stirrup leathers must not be tied down to the girth or saddle flaps. Check stitching on the stirrup for rotting and wear.

5.03.05 STIRRUP IRONS / CLOGS

Stirrup irons are to be complete. For example, safety stirrups, which require rubber bands, must be used with their correct rubber bands. Collapsible (hinged) stirrup irons are permitted but are not recommended. There must be at least 1 cm clearance between the boot and irons on both sides.

Clogs are permitted. It is essential that there be at least 1 cm clearance between the boot and clog on both sides and at least 2 cm at the top. Toe stoppers are classed as clogs.

Section 5.04 MARTINGALES

A running martingale ("rings") may be used. When a running martingale is fitted, stoppers must be used on all reins and above the chest piece (unless the rings are attached to a stockman's breastplate). A running martingale may not be used in dressage, except in the warm-up area.

When the horse's head is carried in the correct position for that horse's level of education and the reins are held with contact, the rings should not be pulling down on the reins. When the bit becomes level with the horse's wither the martingale comes into effect.

Irish martingales are permitted provided there are stoppers on the reins.

Standing or fixed martingales are not permitted.

Section 5.05 BREASTPLATES

Breastplates are permitted - may be leather, PVC or elastic.

Section 5.06 BRIDLES

Bridles may be leather or PVC.

5.06.01 REINS

Reins shall be joined by either buckle or stitching and shall be of a minimum length of 180 cm and a maximum length of 270 cm.

GRASS REINS

Only correctly fitted grass reins are permitted in competition for riders less than ten years of age, and at rallies for any rider. Grass reins must be made from a non-wearing material, which can be cut with a knife.

SIDE REINS

Side reins may only be used for unmounted lunging under B certificate level. Permitted to be used for mounted lungeing with an experienced instructor.

5.06.02 NOSEBANDS

Dropped, crossover, hanoverian or cavesson nosebands may be used. Nosebands must be correctly fitted and not too low on the nose. A cavesson noseband must be used by itself.

5.06.03 BITS

Snaffle bits are strongly recommended.

Bitless bridles are not permitted. Refer to specific rules applied to each discipline for guidelines on bits.

5.06.04 NECK STRAPS

It is recommended that inexperienced riders for all rallies and events use a neck strap or monkey grip.

Section 5.07 WHIPS

5.07.01 General Purpose Whip

Whips of not more than 75 cm overall length, including flap, may be used. Whips must have a leather flap at least 50mm long and 18mm wide.

5.07.02 Dressage Whip

Dressage whips must not exceed 1.20 m length including lash and must not be modified (i.e., flap removed).

Dressage whips are permitted for flatwork at rallies, Dressage competition, which is not part of a one, two or three day event, and during warm up for any dressage competition. Dressage whips may not be used in show jumping events except in the warm up ring.

Section 5.08 BOOTS

Bellboots are permitted. Boots are not permitted for dressage (except in the warm-up area) or hack/rider classes. All boots must be taped for Cross Country and Eventing.

Section 5.09 BANDAGES

Cloth bandages must be stitched with contrasting coloured thread and have padding underneath. Bandages are not permitted for dressage or showing classes, but are permitted in the warm up areas.

Section 5.10 BANNED EQUIPMENT

Exemptions will NOT be given for: Blinkers, Running or Draw Reins, Fixed Martingales, Bosals or Hackamores and Market Harboroughs and other equipment specified by PCA.

Part 6.RIDING

Section 6.01 GENERAL

1. All riders must have a gear check before they join their class (see Section 5.01).
2. All junior riders must be supervised during their warm up by either a parent/guardian or nominated person.
3. The recommended class size is 8 riders per instructor.
4. Riders must ask permission from their instructor/coach to enter or leave a lesson which is in progress. Riders entering or leaving or moving between lessons must do so at the walk.
5. When leaving a class, riders should dismount at their instructor's discretion, run their stirrups up and lead their horse.
6. Riders must walk their horses at all times while outside of designated riding areas.
7. Horses must not be tied to a float unless the float is attached to a vehicle. All horses should be tied to string or if this is not appropriate, the horse must be put in a yard.

Section 6.02 LED RIDERS POLICY

1. Lead line riders must be accompanied at all times.
2. Where possible it is recommended that led riders are within an enclosed yard.
3. The lead rein should be attached to a well fitted headcollar or halter. The lead rein should be less than two metres in length.
4. The leader should be positioned at the shoulder so they are within reach of the rider.
5. Led riders should not be asked to canter.
6. The leader must wear appropriate boots, gloves are recommended.
7. Grass reins are permitted.

Section 6.03 ACCIDENT/INCIDENT PROTOCOL

1. Advise rider of concerns/dangers before they re-mount.
2. Advise rider to report any symptoms to instructor/other person at rally immediately.
3. Advise riders that they do not have to complete the lesson/rally if they feel ill.
4. Advise Parent/Guardian of fall and its dangers.
5. If a guardian is not present, notify president, committee members etc and phone guardian.
6. Advise First-Aid Officer

7. Attempt to arrange an alternative form of transport home if the rider has ridden to the rally.
8. All incidents, falls and accidents must be recorded on the appropriate Accident Report form and kept in the club's records for a minimum of 5 years in case of future claim.

Section 6.04 JUMP GRADING PROCEDURE

PCANT will maintain a list of current qualified jump graders. There must be a minimum of 2 qualified Graders at any jump grading day, with at least one of the graders being from another club. Exemption from this would be for clubs in remote regions, and an exemption must be approved by PCANT prior to the grading. Parents must not grade their own children.

Each club is to advise PCANT of jump grading days, or PCANT may hold a grading day for riders of all clubs. Grading days may be opened to members of other clubs.

6.04.01 Grading Course

The showjumping course is built, starting at E grade.

The jumps should then be raised 7.5cm (3") for a second round and then a further 7.5cm for the third round. Combinations completing this third round satisfactorily are assessed for D grade.

The same procedure is followed for all other grades. All riders wishing to be graded at each standard must complete the course, riding with control and without major difficulty.

Courses set for grading should contain at least one double combination and a variety of straights and spread fences, with the greater proportion being spread and at least two changes of direction.

6.04.02 Maximum starting heights and widths for 1st round:

Grade	Height	Spread
E	0.45m	0.50m
D	0.60m	0.75m
C	0.75m	0.90m
B	0.90m	1.10m
A	1.05m	1.25m

6.04.03 Assessment

A rider may be graded on more than one horse at a grading day. A horse may be graded with more than one rider at a grading day at the Jump Graders' discretion.

If a horse appears to be stressed or lame, the Jump Graders may not allow further grading of that horse to continue.

Jump grading cards may only be issued by Jump Graders. All documentation is to be forwarded to PCANT.

6.04.04 Re-grading of an Existing Combination

Upgrading is done according to the cumulative point score system as set out on PCANT showjump grading cards. Riders may be assessed for upgrading at an official grading day.

Riders must be warned to the dangers of upgrading, especially from B to A before the combination is ready. There is no height limit in A Grade competitions; therefore the combination in A Grade must be confident of coping with the standard required.

All grading must be continually under review by the Chief Instructor. A horse/rider combination that continually fails, or experiences difficulty in a particular grade, should be referred by their Chief Instructor to PCANT for re-assessment.

Section 6.05 DISTANCE RIDES RULES and INFORMATION

All Pony club distance rides, including those for the "K" certificate, should be carried out under adequate supervision following the guidelines listed in this section.

6.05.01 Dress and Saddlery

Refer to PCANT General Rules.

6.05.02 Riders

1. Riders under 10 years of age must be accompanied by an adult rider at all times.
2. It is suggested that riders under 10 years of age compete in a ride no longer than 10 km.

6.05.03 Route

1. Ensure that there are Stewards placed at road crossings, especially for younger riders.
 2. All riders should be given a visible number to wear for ease of identification.
 3. Ensure that there are adequate water stops for riders and horses along the route.
 4. A map of the route should be given to all riders, and the route clearly signposted or marked out.
 6. The route of the ride should be accessible to vehicles in the event of either rider or horse emergency.
 8. Investigate the need for any permits by local authorities or land holders.
- Cars have right of way at road crossings at all times. All riders are to take care when crossing roads. No trotting across roads -- only walking.

6.05.04 Pre Ride Check

Pre ride checks should be undertaken by a Vet or an experienced person nominated by the Organising Committee. These checks should be carried out the day prior to the ride.

1. Resting heart rates and temperatures.

A horse with an abnormal temperature should not participate on the ride. Heart and respiratory rates should be taken prior to temperature or the trot out.

2. Gait

A check must also be made for any lameness or abnormality that would indicate that the horse is unfit to participate in the ride.

Any unusual features should be noted so that it is not later mistaken for lameness.

6.05.05 Check Points General

Procedures at check points are designed to establish which horses are fit to continue.

At all rides of less than 80 km a Check Point must be established at a point as close as possible to 15 km after the start.

Maximum distance that horses are allowed to travel between veterinary inspections is 30 km. Any ride which is over 30 km from the first Check Point to the finish will require a second Check Point.

Where possible a qualified Veterinarian should undertake the inspection at the Check Points and the final inspection at the finish. If a qualified Veterinarian is not available then experienced persons may be appointed by the Organising Committee on advice from a Vet.

All measurements are to be recorded at the Check Points by the Steward.

All horses competing must go through the Check Point. A horse that has not been registered as going through will be eliminated.

At Check Points ensure that there is adequate water for washing and watering horses. It is also advisable to have a shoeing kit, first aid kit (for horse and rider) and sponges.

If possible have a float and vehicle at the Check Point.

6.05.06 Measurements

As the horse arrives at the check point its gait should be observed to establish if there are any signs of stress or lameness.

At the Check Point any horse arriving with a pulse rate of 55 bpm or under will be allowed to pass through without delay. Horses arriving with a pulse rate in excess of 55 bpm will be held for a period of 15 minutes when they may be represented to the Vet/Official, and if found to be sufficiently recovered may then continue.

Horses presented at 15 minutes and found to be still over 55 bpm at that time will be disqualified. Horses held at the Check Point will NOT have the time deducted from their riding time.

Heart and respiratory rates must be taken over a full minute to ensure accuracy. If the reading is influenced by excitement or disturbance of the horse a further reading should be taken.

6.05.07 Disqualification at Check Point and Finish

1. A horse will be disqualified at the check point if:

its heart rate fails to recover in 15 minutes after arriving at the check point to a figure of, or below, 55 beats per minute (bpm) at the first check point and 60 bpm at the later check points and at the finish.

the horse shows lameness or undue stress at the 30 minute check after the finish of the ride.

If a horse has a temperature reading in excess of 40 deg C (104.8 deg F) at any time, it will not be allowed to continue.

If in the opinion of the supervising veterinarian, or appointed official, any factor that indicates the horse could be harmed if it is allowed to continue in the ride. This could be indicated by poor recovery of respiration or heart rates, by lameness, stiffness, tying up, excessive dehydration, and serious lesions such as cuts, girth or saddle sores.

The examination of the horses gait in trot must be made 30 minutes after final check point. Horses should be led on a loose rein on a hard but smooth surface at both walk and trot. Signs of "tying up" are grounds for disqualification, as are abnormalities due to pain and lameness.

Part 7.

POLICY STATEMENTS

Section 7.01 GENERAL CLUB SAFETY CODE OF PRACTICE

1. The PCANT General rules contain a number of policy documents. It is the responsibility of the club to ensure that members are familiar with the content of these policies.
2. All riders must pay at least the insurance component of their subs to their club before mounting a horse. This includes visitors to the club. Different clubs will have different policies regarding the balance of the payment of subs.
3. The club grounds gate must be kept closed at all times during rallies.
4. All cars with floats and trucks must park in the designated area.
5. Horses and livestock should not be “free run” in Pony Club grounds during riding activities and rallies.
6. Dogs are not permitted on Pony Club Grounds whether on a lead or not, excepting Guide dogs or dogs for the hearing impaired. Caretaker’s dogs should be confined to set areas or restrained during the course of Pony Club activities.
7. It is strongly recommended that all clubs have a currently qualified first aid person in attendance at all rallies, working bees etc.
8. Any items hazardous to the safe progress of a rally, for example, bikes, footballs etc are not be used around horses.
9. Young (under 12) non-riding children must be closely supervised by an appropriate adult at all times while on the grounds.
10. Asthma medication must not be taken away from riders.

Section 7.02 ALCOHOL POLICY

The Pony Club Association of the Northern Territory Inc is a youth movement and is obligated not to encourage the consumption of alcohol. Coaches, officials and parents should be aware any time they consume alcohol of the example they set.

At no events should alcohol be consumed by any person, however, at recognised social/fundraising activities, adults may consume alcohol

PCANT chaperones and coaches should not consume alcohol during the period they are responsible for Pony Clubbers.

Advertising by companies that sell or promote alcohol is not permissible at any rallies, competitions or events.

Section 7.03 SMOKE-FREE POLICY

The PCANT policy requires

Administration, dining, eating and office areas to be smoke free. Change rooms and toilets to be smoke free.

Cigarettes not to be sold (including from vending machines).

Coaches, trainers, volunteers and officials to refrain from smoking while they are acting in an official capacity.

Riders and instructors to refrain from smoking while in uniform.

Advertising by companies that sell or promote tobacco products is not permissible at any rallies, competitions or events.

Section 7.04 SUN SMART POLICY

The health of participants in Pony Club activities is of primary concern to the Pony Club Association of Northern Territory.

It is acknowledged that Skin Cancer is a major public health problem in Australia, with two out of every three people requiring treatment for some form of skin cancer in their lifetime. It is recognised that skin cancer is preventable and like any other medical condition, it is best dealt with by the application of preventative measures.

While PCANT will endeavour to assist in sun protection when at meetings, rallies, training and competitions, it is recognised that ultimately, the responsibility is that of each individual.

1. PCANT encourages and promotes the use of high SPF Broad Spectrum Sunscreen by members.

Organizers of rallies and events are encouraged to provide ample water to participants when engaged in strenuous activities or in the sun for extended periods.

Clubs must strive to conform to guidelines for sun safe clothing when choosing uniforms. Clubs will consider the harmful effects of open weave clothing when choosing uniforms.

Riding members are encouraged to wear brims on helmets for extra protection of face, ears, neck and shoulders while participating in PCANT activities.

Members are to wear sleeved shirts and collars.

Maximum use should be made of existing natural shade. Where natural shade is not adequate, Clubs should endeavour to use portable shade structures for activities.

PCANT endeavours to promote sun safety in a positive way through newsletters, written literature, in education programmes and over PA systems.

PCANT encourages trainers, coaches, officials and members in prominent positions to act as strong role models, making use of all sun protection available.

Officials will endeavour to constantly revise and upgrade sun protection measures.

Parents and Guardians are encouraged to:

provide high SPF Broad Spectrum Sunscreen for their child and encourage the use of.

- promote sun protection behaviour to their child.
- provide correct 100% UV filtered sunglasses for their child *if providing glasses*.
- purchase sun safe protective uniform and extra sun safe protection for head.

Section 7.05 EMERGENCY PROCEDURES POLICY

Rationale: The Pony Club Association of the Northern Territory Incorporated recognises that there are occasions when in extreme circumstances there is an emergency involving riders, horses and anyone participating in a Pony Club organised activity. PCANT has a duty of care and is committed to the health and welfare of all.

1. Chief Steward, Marshall for each discipline, coaches or rally coordinators and any person/s appointed by the Organising committee are responsible for the following in the event of an accident occurring at a Pony Club organised activity:
 - 1.1 Depending upon activity. Stop activity or ensure that accident scene is safe for emergency personnel to work.
 - 1.2 Call for first aid or vet, whatever the occasion calls for and remain until qualified personnel arrive.
 - 1.3 Ensure onlookers or persons not involved stand well back and do not become a hazard to emergency personnel.
 - 1.4 Advise PA personnel to call for onlookers to stay back and let authorised personnel do their job.
 - 1.5 Once scene is clear and safety restored, recommence activity if stopped.
2. Appointed Personnel: (By person in 1.)
Ensure free path for any emergency vehicle to get to scene.
3. Fill in incident book for State records and forward top copy to State Office as per instructions.

Section 7.06 CODES OF BEHAVIOUR

See appendix

Section 7.07 DISCIPLINARY MATTERS

See appendix

Section 7.08 PROTECTION POLICY

PCANT and it's members abide by the policy as determined by Pony Club Australia. Details and information can be found on the PCA website www.ponyclubaustralia.com.au

Section 7.09 ANTI-DOPING POLICY

PCANT and it's members abide by the policy as determined by Pony Club Australia. Details and information can be found on the PCA website www.ponyclubaustralia.com.au

Part 8. INSTRUCTION AND COACHING

Section 8.01 INSTRUCTOR QUALIFICATIONS

It is recommended that Clubs must have at least one currently qualified instructor present at each rally. This can be either a NCAS Pony Club qualified coach or an NT qualified instructor ("D" certificate or higher).

EFA instructors may be used in place of a Pony Club Instructor provided the EFA instructor is a financial member of a Northern Territory Pony Club.

If an instructor is likely to ride a horse at a rally they must be a riding member. If an instructor is not a riding member they may not mount a horse at any point.

It is strongly recommended that all instructors and coaches have a current first aid certificate.

Section 8.02 AUTHORITY OF INSTRUCTORS

Directions given to any person in attendance, by a qualified instructor at a rally must be adhered to.

Section 8.03 CLUB CHIEF INSTRUCTOR

It is recommended that all clubs have either a Chief Instructor (who must be qualified) or an Instruction Coordinator. The guidelines for a club Chief Instructor / Instruction Coordinator are:

1. to arrange the coaching program for rallies, schools and camps
2. to keep the committee regularly informed on their activities
3. to regularly assess progress and grading of riders
4. to see that all necessary facilities and properties are made available for the program planned for each rally, or advise the rally organiser (committee member) of requirements
5. to appoint the coaches for each rally and discuss with them in advance the standard and subject to be taught from the Syllabus of Pony Club Australia
6. to convene coaches' meetings where required and see that all relevant information is circulated
7. to encourage attendance by coaches and potential coaches at all courses and conferences which are made available
8. to appoint people with specialist knowledge from outside the club to give instruction in special subjects
9. to encourage coaches, potential coaches and parents within the club by means of individual help and encouragement

10. to organise and chair panels for team selection, arrange the training of club teams
11. to advise on the preparation, training and nomination of riders for efficiency tests
12. to attend PCANT Coaching meetings
13. to assess and submit names of suitable candidates to the NT Examiners Panel for Certificate Exams
14. see that grading records (jumping, eventing certificates) are maintained for the club
15. to ensure that proficiency certificate study and examinations are held, including endorsement of candidates for exams
16. If certificate exam is being conducted at another club, liaise with coordinator to ratify candidate's inclusion
17. Submit request for Club Instructor accreditation to NT Chief Instructor

Section 8.04 PCANT INSTRUCTORS PANEL

To be made up of the Chief Instructors from each NT club

1. to give support to Club Chief Instructors
2. Chair Chief Instructors Meetings
3. have the authority to intervene when:
 - a. problems arise in clubs, which are considered dangerous or unsafe.
 - b. when the syllabus and pony club coaching principles are not being adhered to.
4. Oversee and ratify all instructional policy within the NT
5. to oversee and approve of all matters relevant to instruction in the NT, following the Syllabus of Instruction and the PCA Manual of Instruction.
6. facilitate the organization of course for coaching with a view to achieving a degree of uniformity in all aspects of teaching and examining within the NT
7. recommend to the Association the appointment of Club Instructors
8. represent the NT at Chief Instructors' committee meetings
9. to guide instructional policy throughout the NT in line with Pony Club Australia Syllabus of Instruction
10. to ensure a uniform standard of instruction throughout the NT
11. to maintain a list of qualified Pony Club Instructors within the NT
12. to investigate and ratify qualifications of new instructors to the NT
13. to assess and upgrade new or current NT instructors

Section 8.05 PCANT EXAMINERS PANEL

To be made up of C Certificate Examiners and levels above

1. recommend and ratify to the Association the appointment of Examiners
2. to ratify exams held within the NT

3. to maintain a list of qualified examiners within the NT
4. conduct preliminary examinations for A Certificate
5. ensure that Certificate exams are conducted and ratified by PCANT
6. sign all certificates issued in the NT, with the exception of H and A certificates (all certificates are counter-signed by the Examiner)
7. Ensure the certificates gained at each club in the NT are recorded
8. send a representative from the Panel to National Examiner's meetings
9. investigate and ratify any Examiner's qualification gained outside the NT prior to them being appointed as an NT Examiner.
10. set Certificate Exams written papers and marking sheets, and revise when required
11. analyze exam results to determine and rectify any deficiencies in knowledge of candidates with regards to their preparation for the exam.

Section 8.06 PCANT DISCIPLINE COACH

Objectives: to

- Develop each discipline within the Pony Club Movement.
- Familiarise members to the benefits of disciplines within Pony Club.
- Promote the discipline with all clubs in the N.T.
- Travel to all centres to hold rider clinics for Pony Club Members.
- Research the possibility of Judges for Pony Club competitions
- Implement ongoing local training where possible.
- Encourage riders to travel both Intrastate & Interstate to competitions.

Section 8.07 NT TRAINING SQUADS

Any rider may apply to join a State Training Squad by completing the relevant NT Squad Application form, endorsed by the rider's club.

Section 8.08 NT TEAM SELECTION

All riders selected for NT squads must meet individual club and PCANT squad training requirements and be considered by the selectors to be good ambassadors for the pony club movement. Riders wishing to be selected in a Northern Territory Team must hold their "C" certificate. The recommended minimum age for NT team selection is 14yrs. Refer to **selection criteria** for each discipline (see appendix).

Part 9. INSTRUCTOR ACCREDITATION

Instructors may be accredited through the Pony Club system prescribed by Pony Club Australia, from “D” (the lowest) to “A” (the highest) or undertake the National Coaching Accreditation Scheme (NCAS).

Section 9.01 NT PONY CLUB ACCREDITATION

Applications for Instructor Certificates must be made on the appropriate form and submitted to the NT Instructor’s Panel

Where required below, attendance at schools and preparation of efficiency certificate candidates must be completed before applications are made. Written and practical tests where required will be arranged by the NT Chief Instructor after receipt of an appropriately endorsed application.

All Instructors must attend an approved Instructor School at least once every two years. Instructor schools must be approved by the NT Chief Instructor.

An Instructor must hold a certificate for at least six months before applying for the next higher certificate. A certificate will not be issued to any person under the age of 17 years.

9.01.01 Level P (Probationary Instructor)

A club member who is interested in becoming an instructor because they have experience and knowledge and can assist at their pony club.

Should be 18 years of age.

Be a member of the club.

Attend at least one instructor workshop for the year.

Obtain a first aid certificate.

After working with a suitable instructor and teaching assigned tasks under supervision for a year’s rallies, they may in consultation with the club Chief Instructor instruct the O Group independently.

Instruct independently at the Level 0 for 2-2½ years before being up graded to the next level.

Up grading will be assessed by the Chief Instructor of your club and the NT Instructors Panel.

9.01.02 Level D and D* Instructor

Be a member of the club.

Must be 18 years of age.

Attend at least two instructor workshops for the year including the workshop run by the National Coach.

Hold a current First Aid Certificate.

Instruct for at least 80% of the rallies in a year.

Instruct at the D / D* as per the current Pony Club Syllabus for 2 -3 years before being up graded to the next level. Up grading will be assessed by the Chief Instructor of your club and the NT Instructors Panel.

9.01.03 Level C, C* and K Instructor

Be a member of the club.

Must be 18 years of age.

Attend at least two instructor workshops for the year including the workshop run by the National Coach.

Hold a current First Aid Certificate.

Instruct for at least 80% of the rallies in a year.

Instruct at the Level C as per the current Pony Club Syllabus for 2 years before being up graded to the next level. Up grading will be assessed by the Chief Instructor of your club and the Chief Instructor PCANT.

Complete a written and practical assessment (no riding involved) at C Certificate level or higher. Instructors that already hold NCAS Pony Club Level 1 need not complete the written paper and practical assessment.

After completing a successful year instructing at C, a C Level instructor is eligible to do the Level 1 NCAS Pony Club course.

9.01.04 Level B, H and A Instructor

Be a member of the club.

Must be 18 years of age.

Attend at least two instructor workshops for the year including the workshop run by the National Coach. (Two if possible).

Hold a current First Aid Certificate.

Instruct for at least 80% of the rallies in a year.

Must be an NCAS Level 1 Coach and have at least 4 years instructing at C to K level with excellent pass rates of riders.

Section 9.02 ORIENTATION TO PONY CLUB AND COACHING COURSES

“Orientation to Coaching” courses are run during the year when organized by the Charles Darwin University These are a pre-requisite to NCAS Level 1 Courses.

Section 9.03 NCAS LEVEL 1 COURSES

NCAS Level 1 courses are run each year. Information flyers about this course and application forms are available from PCANT, or from the Instructors Panel.

Applicants must have already completed the "Orientation to Pony Club and Coaching" course or have recognised prior learning. If you are interested in doing this course, please submit an expression of interest to the Chief Instructor's Panel

9.03.01 ASSESSMENT

Candidates who do not complete the assessment phase will be invited to participate in another Level 1 'part 2' clinic and attend at least one more practical teaching day prior to re-assessment. Candidates who have passed all sections of the assessment except the written paper will be given a supplementary written paper on the areas not adequately answered.

Section 9.04 UPDATING INSTRUCTOR CARDS

When an Instructor's card has expired, it needs to be resubmitted to the NT Instructors Panel who will:

1. Check that the instructor has attended approved training within the previous two years, thereby updating their qualification.
2. Change the expiry date on the front of the card (add on two years) and initial the change.
3. Issue a replacement card with the same card number if the current card is full or nearly full.

Section 9.05 RECOMMENDED READING

All Instructors should be familiar with the handbooks used by the Pony Club. Handbooks currently used are as follows:

Pony Club Australia Manual Of Instruction

Pony Club Australia Syllabus Of Instruction

Horsemastership For The Australian Rider

New Zealand Pony Club Manuals No. 1, 2 and 3

PCANT Rules, Policy and Information

The "Orientation Course" and the NCAS Level 1 courses have their own reading lists.

Section 9.06 GUEST INSTRUCTORS

We often have people with particular expertise that we wish the riders to benefit from. These specialist people are not bound by the above system and do not have a regular class at the club rallies. They are covered by insurance as a volunteer worker but are not covered if they instruct on a regular basis. Persons instructing on a regular basis must follow the procedures above.

Part 10. EFFICIENCY CERTIFICATES AND THEIR EXAMINATION

Section 10.01 GENERAL

All exams are to be conducted by two examiners listed on the official PCANT List of Examiners. An Examiner within their Club may examine candidates, but the second Examiner must be from another Pony Club. Clubs in remote regions may apply for an exemption which must be approved by PCANT prior to the exams. Exemptions must be considered on a case-by-case basis, and a new application is to be submitted for each instance.

Section 10.02 EXAMINERS PANEL

The PCANT Examiners Panel will be made up of all C Certificate Level and above examiners. This panel will elect a Co-ordinator and conduct regularly meetings throughout the year.

Section 10.03 EXAMINERS ACCREDITATION

Instructors wishing to become Examiners will need to be nominated by their Club Chief Instructor through their Committee to the Examiners Panel. They will then become Trainee Examiners until they are assessed at the required level.

10.03.01 Examiners Accreditation D and D* Certificates:

Pencil a minimum of 2 exams at the level they wish to examine.

Co-examine with a C Certificate or above qualified examiner for a minimum of 2 exams at the level they wish to examine.

A report from the qualified examiner will be forwarded to the Examiners Panel for their consideration.

10.03.02 Examiners C Certificate and C* Certificates:

Pencil a minimum of 2 exams at the level they wish to examine.

Co-examine with a qualified examiner for a minimum of 2 exams at the level they wish to examine.

10.03.03 B, H and A Certificate Examiners,

Examiners must attend an interstate A level exam or examiners clinic.

Section 10.04 PROCEDURES FOR EXAMINATION

10.04.01 Assessment for Exams

Chief Instructor will assess riders and when deemed to be of the required standard, a candidate will be recommended to complete an application for examination.

All certificates above C level are required to complete a workbook.

Candidates for B Certificate must have a pre-assessment approximately 6 months prior to their actual assessment date.

10.04.02 Application for Exams

The club Chief Instructor should apply to the exam coordinator through their committee and PCANT to conduct an examination day. The Chief Instructor should state which level of examination is required and an approximate date.

Application forms must be completed and signed by the candidate or a parent/guardian of the candidate if under 18 years of age, and endorsed by the club's Chief Instructor or senior Instructor prior to being sent to PCANT.

Applications to sit an examination must be received by PCANT at least 1 month prior to the exam date.

10.04.03 Examination Procedure

The exam co-ordinator will advise, through PCANT, of suitable dates and Examiners to attend.

Parents/relatives may not examine their own children.

Examiners to advise the host Pony Club of required equipment and resources for the examination day via club Presidents or Chief Instructor.

Examiners will conduct any written examinations prior to the practical component -- a maximum of 1 week prior to the practical examination if practicable.

Examiners will provide a report to the candidate's Club and the PCANT Examination co-ordinator of each individual's performance. The Examination Co-ordinator is to keep all records and test papers.

Day of testing

A club official must introduce the candidates to the examiner.

It is the responsibility of the host club to ensure that all necessary equipment is set up for the exam, and that provision is made for examiners' refreshments and that water is provided for all candidates. Pencillers and examiners are to be organised by the PCANT Examination Coordinator.

Parents and other club officials must remain at a distance removed from the examination. Candidates must not approach any person but the examiners/pencillers for the duration of the exam.

Results

Examiners will make themselves available to answer candidates' questions on the day. Results will be discussed privately with each individual candidate at the completion of the examination. Parents are encouraged to be present.

Supplementary Testing

Supplementary examinations apply where a candidate has failed to achieve 65% in a written paper or has failed to meet core requirements of a practical component.

Supplementary examinations must be taken as follows:

C, C Star, K Certificates: no less than 3 months, no more than 2 years from the date of the original examination.

B, H, A Certificates: no less than 6 months, no more than 2 years from the date of the original examination.

Candidates who do not complete supplementary exams within the required timeframe will be required to re-sit the entire exam.

At least one of the original examiners must be present at supplementary exams.

Appeals

If a candidate is unhappy with the conduct of the assessment, they have 14 days to appeal. All appeals are to be directed to the PCANT Examination coordinator, who will then refer in writing to PCANT if the candidate's appeal is deemed valid.

Certificates and Badges

It is the club's responsibility to obtain certificate cards and badges to be awarded at the conclusion of the examination.

10.04.04 Dress Requirements

Candidates should present in rally shirts for written examinations, and full formal uniform for practical assessments.

10.04.05 Suitable Mounts

Candidates may rider any mount(s) of their choosing on the day of assessment, however all horses must be clean and tidy. There is no obligation for horses to be "qualified" – the onus is on the candidate to bring a suitable horse to complete all elements of the assessment.

10.04.09 RATIO OF CANDIDATES TO EXAMINERS

Level	Maximum number of Candidates	Number of Examiners per Group
D Certificate	6 per group	2 Examiners (1 may be trainee)
D Star	6 per group	2 Examiners (1 may be trainee)
C Certificate	6 per group	2 Examiners and if possible 1 trainee
C Star	4 per group	2 Examiners and if possible 2 trainees
K Certificate	4 per group	2 Examiners and if possible 2 trainees
B Certificate	3 per group	3 Examiners (1 interstate) and if possible 2 trainees
H Certificate	3 per group	3 Examiners (1 interstate) and if possible 2 trainees
A Certificate	3 per group	3 Examiners (1 interstate) and if possible 2 trainees

There is a requirement of 1 Penciller per Examiner.

Section 10.05 “D” AND “D STAR” CERTIFICATES

Flat work area – minimum 20 X 40m with letters and corner markers.

Showjumping equipment – at least six fences of varying type, including at least two spreads and a two-stride combination. A steward should be available to make any adjustments to the course at the direction of the examiner.

Section 10.06 “C” AND “C STAR” CERTIFICATES

Flatwork area – minimum 20X40m arena with letters and corner markers. Rope or rails should not be used, as riders may be required to ride outside of the markers.

Showjumping equipment – at least six fences of varying type, including at least two spreads and a two-stride combination.

Lungeing area (C* only) – An enclosed area with sound footing must be used.

Gallop – An open area with sound footing should be identified prior to the commencement of the examination.

Section 10.07 ABOVE “C STAR” CERTIFICATES

Flatwork area – 20X60m arena with letter and corner markers.

Showjumping area – please refer to examiners for specific requirements.

Equipment to be close to competition standard.

Lungeing area -- An enclosed area with sound footing must be used.

Gallop – An open area with sound footing should be identified prior to the commencement of the examination.

B CERTIFICATE RESTRICTED JUMPING OPTION

Candidates must specify on their Application for Examination whether they wish to take the open jumping or restricted jumping option. After submission of application forms the rider may not change their option.

Part 11. GENERAL PONY CLUB COMPETITION RULES AND INFORMATION

Section 11.01 RULES

All Pony Club competitions shall be run under the applicable rules published by PCANT.

In the event of a situation in Pony Club competitions not being covered by a Pony Club rule, then reference should be made firstly to the appropriate EFA rules and if not covered by those, then FEI rules should be referred to.

Mounted Games will use International Mounted Games Rules for all National and International competition.

A competition is deemed to commence from the time the competitor enters the grounds at the venue on the day of the competition.

Dress and saddlery rules must be displayed at the event and included in the wording of programmes or schedules, eg "This event is run under the Rules and Regulations of PCANT, all dress and saddlery standards apply".

11.01.01 AGES OF MEMBERS FOR COMPETITIONS

Age of members will be determined as the age on the day of commencement of competition. Interstate and International competition rules may vary.

11.01.02 Rider

Riders may ride more than one horse on the day of competition, unless specified.
Riders may ride in more than one grade/class at the competition, but not on the same horse.

11.01.03 Horse

A horse may only compete in one grade/class at the competition.
A horse shall be ridden by the same rider throughout all sections of a competition.

Section 11.02 INDIVIDUAL COMPETITIONS

Competitions for individuals (as distinct from team competitions) are run under PCANT rules.

Section 11.03 TEAM COMPETITIONS

In team events all Pony Club teams must be nominated by their respective Club. All club teams must consist of riders under the age of 26.

Club teams in showjumping and dressage must consist of at least **five** riders. If the club does not have a fourth rider, one rider may ride a second horse upon written application to PCANT. If a club has not enough riders to make up a team, they may upon written application, request riders of another club to make up a composite team. The requesting club must make up the majority of riders on that team

Section 11.04 ENTRIES

Entries for NT Championships must be made through the rider's Pony Club Secretary. Entry requirements for other events are decided by the organising body and should be stated on the event schedule. Where the organiser provides an entry form it should be used if possible.

Section 11.05 DRAW

The order of starting will be drawn after entries have been received, but competitors with more than one horse to ride may be seeded at the discretion of the Organisers. The order of starting drawn up after the close of entries will be adhered to throughout the competition, unless the Organising Committee decides otherwise. Competitors must, under penalty of elimination, be prepared to start at the times shown on the time-table or as may be amended by the Organising Committee.

Section 11.06 RIDING IN ARENAS ETC.

With the exception of arenas marked "practice arena", competitors may not, under penalty of elimination, ride on, over or near any part of the Cross Country courses, nor enter any dressage or jumping arenas, except when actually competing.

Once on the ground, horses may only be ridden by their competing riders.

Section 11.07 Gear Checking

Gear Checking is required prior to the commencement of any section of a competition.

Section 11.08 Presentation

Placings for presentation will be made on the basis of serviceability, safety, cleanliness, fitting of gear, uniform and general presentation as a team. Placings in this part of the competition may count towards the final score. Points to be awarded as per the game scoring (3.8)

Section 11.09 PLACINGS

Recommended to 5th place? Ribbons etc

Section 11.10 ORDERS

Riders and owners of competing horses and their helpers must, under penalty of elimination, obey an order or direction given to them by any responsible official and they must, in particular, be careful not to do anything liable to upset or hinder the progress of the competition.

Section 11.11 ELIMINATION.

The Disputes Committee may disqualify a competitor upon receiving a report from any official of the organising body, at any stage of the competition, for the following reasons:

- a) dangerous riding
- b) if, in their opinion, the horse is lame, sick, exhausted or dangerously out of control, and/or by direction of the Veterinary Surgeon;
- c) for the misuse of whip or spur, or other ill treatment of the horse; or
- d) for conduct unbecoming a Pony Club member including bad language, bad sportsmanship, etc.

Section 11.12 PROTESTS

Any dispute at a Pony Club fixture must be lodged in writing and accompanied by the appropriate fee with the Disputes Committee of the day. Disputes on behalf of members of a team should be signed and lodged by the Team Manager. Individual Associate and Senior Members may lodge their own disputes. Individual Junior Members (riders under 18yrs) must be accompanied by a parent or responsible adult.

All protests must be lodged within thirty minutes of results in early phases, or ten minutes after final results. In the case of protests against the qualifications of competitors or horses, thirty minutes before the start of the second phase of the competition. The thirty minute time limitation for the lodgement of protests does not apply to administration, clerical and computing errors, however all protests must be lodged within ten minutes of the posting of final results.

Protests are considered by the Disputes Committee. The deposit is forfeited unless the protest is upheld.

Should there be any dispute regarding gear; the matter should be referred to the chief judge of the appropriate section.

11.12.01 Protest/dispute advisory committee

The advisory committee together with the judge are the final arbiters in making decision on disputes or protests. The committee reserves the right to alter or delete any part of the programme and make any alterations to equipment and/or the arena as required in the interests of safety and for any other reason considered necessary.

Section 11.13 RESULTS

Results of all Pony Club events must be forwarded to PCANT within 14 days following the event.

Section 11.14 NT CHAMPIONSHIPS

11.14.01 APPROVAL OF NT SCHEDULES

Schedules for all NT Championships, including all classes must be submitted for approval by PCANT, prior to distribution. It is recommended that the schedule be submitted no less than 3 months and at least six months prior to the event to allow for necessary changes. Entries will close no more than four weeks prior to the date of the Championships.

11.14.02 Hosts

11.14.03 PCANT TROPHIES

The winning Club may retain PCANT perpetual trophies. Trophies must be returned to PCANT two months prior to the next competition at which they are to be awarded.

Section 11.15 PRESENTATIONS

Both horse and rider must be presented in a neat and tidy manner in full Pony Club uniform and be mounted.

In cases where a rug is presented, the rider should dismount and lead their horse for presentation and until they leave the arena.

It is recommended that organizers specify where horses are to stand and to keep them separate from spectators.

Section 11.16 OFFICIALS

PCANT will, on notification, appoint a Pony Club Steward for that event. The organiser appoints all other officials.

11.16.01 Pony Club Steward

will be appointed by the PCANT Executive, from the list of persons approved, to officiate at all NT Championships. They will be **XXX ?** for the duration of the event.

Stewards will not alter, improvise or construct rules, which do not come under PCANT, EFA, or FEI rules.

The Steward will be regarded as the safety officer for all competitions unless a special appointee is named.

DUTIES OF A PONY CLUB STEWARD

1. To inspect the courses and arenas, before they are shown to the riders, and to satisfy themselves that the technical details are in accordance with the Rules.
2. To satisfy his or herself that the course is fair.
3. They have the authority to instruct the Organising Committee and the Course Designer to make any alterations to the arena or to the course, or to any technical detail associated with the conduct of the competition that they consider necessary.
4. To help the organisers in the conduct of the competition and endeavour to resolve problems wherever possible.
5. To advise the Disputes Committee and Appeals Committee (as the case may be) in relation to any dispute - particularly as to any rules which apply. The Pony Club

Steward must not interfere in the decision making process of the Disputes Committee and must not attempt to unduly influence its decision making.

11.16.02 MEDICAL

A doctor should be present at least during the Show Jumping and Cross Country phases. If it is impossible to obtain the services of a doctor, the minimum alternative is for a current holder of a Senior First Aid certificate to be present.

An ambulance or designated vehicle properly equipped from the doctor's or first aid personnel's resources must be in attendance during jumping events.

11.16.03 VETERINARY

At NT Championships, a Veterinary Surgeon must be present throughout the competition. It is recommended that a Veterinary Surgeon be in attendance at all cross country phases of One Day Events.

Part 12. DRESSAGE COMPETITION RULES AND INFORMATION

Section 12.01 General Rules

EFA rules apply where there is no PCANT rule. See EFA website for more information www.efanational.com.au

Section 12.02 DRESS, SADDLERY AND EQUIPMENT

Refer to PCANT General Rules.

12.02.01 Uniform

All tests should be ridden in formal Pony Club uniform. Gloves should be used.

Section 12.03 TESTS

Dressage tests used will be as per EFA listed tests. Grading will also be as per EFA. The tests used will be selected by the Competitions sub-committee in consultation with PCANT.

Section 12.04 ARENA

As per EFA rules and 60X20m Arena Plan

Where possible, the gate should be closed for eventing dressage tests. If the gate is closed for one rider in the class, it must be closed for all in that class.

Section 12.05 SALUTE

All riders, boys and girls, must take the reins in one hand when saluting, drop their right hand by their side, and bow their heads. Boys do not remove their helmet.

Section 12.06 Teams

Each club is entitled to enter a team in this competition. Individual clubs determine how their teams are selected. Riders may be of any Pony Club age. Teams must consist of **five** different riders, however if the club has more than one team, a rider may ride a different horse in each team. Each team comprises five combinations from one club riding individual dressage tests. **(or 5 riders and top 4 scores count?)**

Each club is also entitled to enter individuals for this competition, however, the maximum number of riders per club is eight.

Section 12.07 Scoring

A team's score is the sum of the best four individual percentage scores. The winner is the team with the highest aggregate percentage score.

Section 12.08 Judges

EFA accredited judges must be used for the PCANT competition.

Section 12.09 Northern Region Dressage Competition

Anything special here? (variation on team size depending on Champs)

Part 13. MOUNTED GAMES COMPETITION RULES

Section 13.01 General Rules

Prince Philip Mounted Games rules are available on the IMGA website to download at <http://www.mounted-games.org/games/rules.htm>

Section 13.02 DRESS, SADDLERY AND EQUIPMENT

Refer to PCANT General Rules.

Whips and spurs are not permitted. If bandages are used, they must be sewn and have padding underneath. Boots must be properly secured.

Any change of gear without official approval will mean disqualification of the rider.

13.02.01 Uniform

Each team to wear their own uniform and saddlecloth. Normal Pony Club uniform applies, however the organising committee may authorise variations such as a team shirt in official Pony Club colours. A special team polo shirt in club colours is permitted.

Section 13.03 GAME RULES

There shall be eight games and a tie breaker. The tie breaker to be decided upon on the day by Team Managers in a secret draw.

Section 13.04 Equipment

Anything here?

Section 13.05 Teams

Clubs may field only one team. If a club has insufficient riders to make up a team, application may be made to field a composite team. Only one rider over the age of 17 permitted

In the event of injury to a horse or rider, the remaining 4 riders will take part in all remaining games

Section 13.06 Mounts

All mounts must belong to a member of the nominating club, unless approved by the organizing committee. Horses and ponies must be serviceably sound and in good condition. Manes and tails not to be plaited.

Section 13.07 Draw

A draw will be made before the start of the competition to assign starting lanes. Each team will move one lane to the right after the completion of two games

Section 13.08 Scoring

The winning team will be allocated 10 points, with two point increments down to 5th place

1st place 10 points

2nd 8

3rd 6

4th 4

5th 2

Any team not placed, but completing the game will be awarded one point. If a team is disqualified in a game, no points will be awarded for that game.

Section 13.09 Line stewards

Each club will appoint 2 line stewards for the duration of the competition

The judge will brief all line stewards prior to the commencement of the competition

Section 13.10 Judge

The judge will brief all stewards prior to the competition commencing.

The judge, in consultation with the line stewards will rule on infringements. It is the judge's responsibility to adjudicate on objections to decide upon eliminations and generally ensure the competition is run in accordance with the rules. He/she may, on their own initiative, "object" and take action on any matters which come to notice.

The judges decision is final, however matters of extreme contention must be referred to the disputes committee.

Section 13.11 BAKER SHEILD COMPETITION

Anything specific here? (Perhaps something about DHPC has right to hold competition – may be held by another northern region club if DHPC decline)

The scores from presentation counts towards the final result

Section 13.12 INDIVIDUAL MOUNTED GAMES

Individual Mounted Games will be run under Novelty Riders Association rules except for dress and saddlery.

Part 14. SHOWJUMPING RULES AND INFORMATION

Section 14.01 General Rules

The rules for Showjumping competitions will be the EFA rules, with the following adjustments / additions. These rules may be downloaded from the EFA website at www.efanational.com.au

Section 14.02 DRESS, SADDLERY AND EQUIPMENT

There are no special equipment provisions for Pony Club Showjumping.

14.02.01 Uniform

Normal Pony Club uniform applies to Pony Club Showjumping. Refer to PCANT General Rules.

Note: Full uniform must be worn when walking the course.

Section 14.03 DEFINITION OF FAULTS

Refer to EFA rules.

Section 14.04 PENALTIES IN COMPETITION

Refer to EFA rules www.efanational.com.au

Rail 4 faults

1st disobedience in course 4 penalties

2nd disobedience in course Elimination

Fall of Rider Elimination

Time Penalties

First round of competitions every commenced 4 seconds - 1 penalty

Jumpoff rounds every second - 1 penalty

Section 14.05 HEIGHTS AND SPEEDS

Grade	1 st Round Max	Final Round max	Maximum spread	Speed m/min
A	1.15m	1.35m	1.50m	350

B	1.00m	1.20m	1.30m	350
C	0.85m	1.05m	1.10m	300
D	0.65m	0.80m	0.85m	300
E	0.45m	0.60m	0.60m	275

These are the maximum heights and spreads to be used in Pony Club Jumping Competition. Lesser dimensions should be used if conditions dictate. FEI guidelines on the construction of courses should be observed.

The first round of all championship showjumping courses should be built at or near the maximum height permitted for the first round.

14.05.01 CALCULATING TIME

The formula for calculating the time allowed for a class is: Time = Distance divided by Speed. For example, for a course with distance 450 metres and speed 300 metres per minute 450 divided by 300 = 1.5 minutes x 60 = 90 seconds

14.05.02 OPTIMUM TIME CLASSES

Where "nearest to the optimum time" classes are run the following speeds are recommended:

Grade Speed (m/min)

C 350

D 300

E 275

Section 14.06 SCORING

If there are less than three competitors in a class, placing points need not be accepted.

1st place 5pts

2nd place 4pts

3rd place 3pts

4th place 2pts

5th place 1pt

Section 14.07 GRADING SYSTEM

A combination of horse and rider receiving points through placing in a competition, may gain sufficient points to be regraded to the next level.

"A" Combinations with 60+ points. Members under the age of eleven years are not permitted to compete in this grade.

"B" Combinations with 42 - 60 points

"C" Combinations with 24 -42 points

"D" Combinations with 12 points or less

"E" Except under exceptional circumstances approved by the PCANT riders must be under 17 years of age on the date of competition. Once a rider turns 17, their card must otherwise be upgraded to "D" grade. Once a rider turns 17 they may continue to participate in these classes Hors Concours. Once a rider turns 26 they may no longer compete in Pony Club graded events. Riders with 3 wins (no penalties) must either go up to "D" grade or ride Hors Concours in "E" grade.

Something about riding 'down' Hors Concours or riding up – not allowed?

Part 15. TEAMS ON THE FLAT

Section 15.01 THE COMPETITION

The competition comprises of turnout and a workout to test the coordination of horses and riders as a team (drill). Each team consists of four horse and rider combinations.

Section 15.02 DRESS, SADDLERY AND EQUIPMENT

Refer to PCANT General Rules.

15.02.01 Uniform

Riders should be in formal Pony Club uniform. Gloves should be used.

Section 15.03 ARENA PLAN

A minimum of 80x40m

Section 15.04 SCORING

15.04.01 TURNOUT

The turnout section is not to exceed 15 minutes per team.

General appearance 5 points per team

Turnout of horses 5 points per combination

Turnout of saddlery 5 points per combination

Turnout of riders 5 points per combination

Judges may award marks to one decimal place (for example, 4.8) for all turnout sections.

The marks for each combination in the team are divided by 4 for an average score.

The general appearance marks for the team are then added to this average to give a final turnout score for a maximum of 20 points.

15.04.02 WORKOUT

Three judges are required to judge the test. The third judge is situated at the side of the arena and judges the individual riders.

TEST

The scores for each judge are added together and divided by two for an average score.

INDIVIDUAL RIDING

This is added to the final score for movements. A maximum of 10 marks per rider is given for individual riding.

WORKOUT AND RIDE PLANS

Tests and ride plans will be available from the event organizing committee

Part 16. COMBINED TRAINING COMPETITION

RULES and INFORMATION

Section 16.01 General Rules

EFA Dressage and Showjumping rules apply where there is no PCANT rule. See EFA website for more information www.efanational.com.au

Section 16.02 DRESS, SADDLERY AND EQUIPMENT

Refer to PCANT General Rules.

16.02.01 Uniform

All tests should be ridden in formal Pony Club uniform. Gloves should be used for the dressage test.

Section 16.03 Order of Tests

The dressage test must be ridden first, followed by the showjumping. Competitors must be allowed at least 15 minutes between the dressage test and the jumping round.

Section 16.04 Level of tests

Riders will jump at their current Pony Club grading level. The dressage tests used in conjunction with each jumping grade will be selected by the Competitions sub-committee in consultation with PCANT.

Section 16.05 Dressage Phase

EFA Dressage Tests are to be used and are judged under EFA Dressage Rules.

Section 16.06 Show Jumping Phase

The jumping test consists of one round of the course, judged under F.E.I. Rules, Table A, except where modified by the Organising Committee. There is no jump-off.

16.06.01 Course

The course length shall not exceed those specified in the Showjumping (see section xxx Heights and Speed).

A plan of the course, showing the time allowed, must be posted up not less than one hour before the jumping commences. The course will be available for inspection at least half an hour before the start of the test.

16.06.02 Obstacles

There will be approximately 9 to 12 numbered obstacles, including at least one double.

The height and spread of obstacles will not exceed the limits shown for each grade – as in Showjumping (see section xxxx Heights and Speed).

16.06.03 Penalties

Refer to Showjumping (see section xxxx Penalties in Competition).

Section 16.07 Scoring

The same horse and rider must complete both Tests. Elimination from one test involves elimination from the whole competition.

16.07.01 Dressage

Dressage is marked as per EFA rules. The resulting total of the Dressage Marks (not percentage) is subtracted from the maximum marks obtainable in order to convert the good marks into penalties.

16.07.02 Showjumping

Showjumping is scored as per Showjumping (see section xxx Penalties in Competition)

16.07.03 Placings

The total score is reached by adding together the penalty marks incurred in each of the two disciplines. The winner is the competitor with the lowest total of penalty marks in their class. In the case of an equality of points, the result shall be declared a tie.

Section 16.08 Judges

There must be a Dressage Judge and a Show Jumping Judge.

Part 17. DISTANCE RIDING COMPETITION

RULES and INFORMATION

Section 17.01 Competition Rules

Refer to PCANT General Rules.

Section 17.02 Dress, Saddlery and Equipment

Refer to PCANT General Rules.

Section 17.03 Pre-Ride Check and Check points

Refer to PCANT general rules (see section xxx)

Section 17.04 Start

Riders are to be sent off at a minimum of 1 minute intervals. Stewards to note riders numbers and time rider leaves, preferably down to 2 decimal places, eg 07.30.15 am

Section 17.05 Finish

The final time will be taken from when a rider crosses the finishing line and recorded by the Steward, preferably down to 2 decimal places, eg 09.32.28 am. The time between finishing and representing will not be included in the final time.

All measurements are to be recorded at the Finish by the Steward as well as time rider comes in, time measurements are taken, time represented (if necessary), new measurements, time released or time disqualified.

Section 17.06 Placings

The winners of each class will be the horses that finish it's nominated course in the quickest time, without elimination.

Part 18. Eventing Rules

Section 18.01 THE COMPETITION

The rules for Eventing competitions will be the EFA rules, with the following adjustments / additions. These rules may be downloaded from the EFA website at www.efanational.com.au

The competition is comprised of three tests, each of which must be completed by the competitor; Test 1: Dressage Test 2: Cross Country Test 3: Show Jumping

Note: How much below is standard EFA? – can remove it from handbook

Section 18.02 ORDER OF TESTS

The dressage must always be held first. The order of the Cross Country and Show Jumping phases is optional but must be clearly stated in the schedule and the programme.

The programme must provide for competitors to have an interval of thirty minutes between completion of one test and the start of the next. When Show Jumping takes place after Cross Country, competitors must be allowed an interval of forty minutes between the tests. In exceptional circumstances, the Pony Club Steward may authorise a reasonable reduction in these minimum levels.

When the Show Jumping phase is held before the Cross Country phase, a rider eliminated in Show Jumping may, at the discretion of the Organising Committee, still complete the Cross Country phase.

Section 18.03 DRESS, SADDLERY AND EQUIPMENT

Refer to PCANT General Rules and competition schedules

18.03.01 SADDLERY

Refer to PCANT General Rules - an English saddle must be used.

18.03.02 COMPETITOR NUMBERS

Each combination is issued with a number for easy identification. Rider must wear their number in front and on their backs whilst competing in all phases. All Pony Club and Adult riders must supply a plastic body number casing.

18.03.03 MEDICAL INFORMATION

Wearing medical information is compulsory for the Cross-country phase. Information may be worn either in an armband correctly in place on the arm OR in a clear plastic attachment sewn onto the bottom of their body number holder (front and back). All relevant details must be completed, and be updated by the competitor on a regular basis.

Section 18.04 COMBINATIONS

All mounts and riders (combinations) must be qualified. Details of qualification requirements are contained in PCANT General Rules.

A competitor may ride a maximum of two horses in each grade. A third horse may be ridden HC at the discretion of the organisers. Info re special permission to ride for another club to be included – depends on earlier decisions

Section 18.05 JUDGES

The organiser appoints the judges for each test in the competition.

1 DRESSAGE - There should be two judges for each class or section.

2 CROSS COUNTRY - There must be a chief Cross Country judge, who may be the organiser, to supervise the jump judges, the time keepers and the scorers.

3 SHOWJUMPING - There must be one judge, appointed by the organising body.

4 NT CHAMPIONSHIPS - For PCANT competitions there must be two judges for the Dressage phase and one judge for the Show Jumping phase. The PCANT Executive must approve these judges or such body approved by the PCANT Executive.

Section 18.06 DRESSAGE PHASE

18.06.01 RULES

The dressage tests used will be taken from the current EFA list.

18.06.02 TESTS

The dressage tests to be used for each grade are determined each year at the Annual General Meeting of the Pony Club Association of the Northern Territory Inc.

18.06.03 PENALTIES

Refer to current dressage tests.

Average percentage for the competitor is obtained by adding together the percentage for each judge and dividing by the number of judges always rounding the result to two decimal digits.

In order to convert average percentage into penalty points, this must be subtracted from 100 and multiplied by 1.5 with the resultant figure rounded to two decimal places. The result is the score in penalty points for the test.

Section 18.07 CROSS-COUNTRY PHASE

18.07.01 Jumps

The jumps will be in accordance with the following guidelines:

		Jumping Efforts		Length		Spread			Drop Fences	
Grade	Height	Min	Max	Min	Max	Top	Base	Spread Only	One at	Rest At
1	1.10	24	30	2675	3500	1.40	2.10	2.80	1.60	1.20
2	0.95	20	25	2000	3400	1.10	1.80	2.20	1.40	1.10
3	0.80	20	25	2000	3400	1.05	1.50	1.50	1.10	0.90
4	0.65	20	25	2000	3400	0.80	1.20	1.00	0.80	0.75
5	0.50	15	20	1600	2000	0.70	0.90	0.60	0.60	0.55

Maximum depth of “coffin” type obstacles in grades 4 and 5 shall be limited to 20 cm. Grade 5 may pass through water but must not be asked to jump into water.

Brush fences, bull finches, etc. may exceed the maximum height only provided that the solid part of the obstacle, below which a horse cannot pass through with impunity, does not exceed the maximum height. In the case of brush fences only, the overall height will not exceed the regulation maximum by more than 15 cm.

18.07.02 SPEED

The Time Allowed and Minimum Time for completing the course are calculated at the following speeds (in metres per minute). The time limit is always twice the Time Allowed.

Grade	Speed used to calculate	Speed used to calculate	
	TIME ALLOWED	MINIMUM TIME	TIME LIMIT
1	500	550	twice Time Allowed
2	450	500	twice the Time Allowed
3	400	450	twice the Time Allowed
4	350	400	twice the Time Allowed
5	285	350	twice the Time Allowed

NT ODE championships will have a minimum of 20% of fences at maximum height.

The organisers will appoint a steward to observe the finish and report to the Pony Club Steward. The Pony Club Steward will eliminate any rider for blatantly wasting time in the latter stages of the course in order to compensate for excessive speed in the earlier parts of the course.

18.07.03 PENALTIES

The following penalties apply:

First refusal, run out, circle of horse at obstacle - 20 penalties.

Second refusal, run out, circle of horse at the same obstacle - 40 penalties.

Third refusal, run out, circle of horse at the same obstacle - Elimination

Fall of rider - 65 penalties.

Second fall of rider on the cross country - Elimination.

Fall of horse - Elimination

Error of course not rectified - Elimination.

Errors of course include:

- a) Omission of obstacle or boundary flag,
- b) Retaking an obstacle already jumped (except where part of a combination),
- c) Jumping obstacle in the wrong order.

For every commenced second over the Time Allowed - 0.4 penalty.

Speeding penalties (per second under minimum time) - 2 penalties.

Exceeding Time Limit - Elimination.

Fourth refusal on course – Elimination

18.07.04 DEFINITION OF FAULTS

The FEI has brought in new rules related to refusals. The PCANT has decided as an interim measure to remain with the old rule until clarification of the new rules is available. The old rule states:

A horse is considered to have refused if it stops in front of the obstacle to be jumped. A stop, followed immediately by a standing jump, is not penalised. The horse may step sideways but if the horse steps back even a single pace, voluntarily or not, or if the halt is prolonged, this constitutes a refusal.

18.07.05 ELIMINATED RIDERS

Any rider eliminated on the cross-country phase must leave the course at a walk.

18.07.06 CLASS INDICATORS

For the convenience of competitors when they are inspecting the course, coloured indicators are used to mark the obstacles for different classes.

Black numbers on: Grade I: Yellow Grade II: Red Grade III: White Grade IV: Pink
Grade V: Blue

The use of these colours is compulsory for the marking of the course for the NT Championship and should be adopted for all other events. Where more than one class rides over the same course, every obstacle must be defined with an

appropriate class indicator at each end, one of which must be marked with the obstacle number

for that class. Recommended minimum size of numbers and backing: Number 150 mm high by 20mm thick on a 200mm by 250 mm base.

18.07.07 METHOD OF STARTING

In order to simplify the task of the starter for the Cross Country, an enclosure five by five metres may be built with an open front through which horses will start and a gap in one or both sides through which the horse may enter. A “starters box” is optional for Pony Club events.

Horses must be prevented from leaving the start while medical personnel are treating injured riders unless there is no likelihood of danger to the personnel involved or to other riders. Organising committees must ensure that procedures are established prior to the event for the stopping and starting of horses from the Start box. The Cross country coordinator must make all decisions for stopping and starting or Pony Club steward and arrangements must be made for efficient communications between them and the start officials.

Section 18.08 SHOWJUMPING PHASE

18.08.01 RULES

The jumping test consists of one round of the course judged under the rules of the FEI Table A except where modified below. There is no jump off.

18.08.02 COURSE

The course will be simple and straightforward, with easy intervals between the obstacles and will be laid out over a distance of not more than 750 metres.

The course will be available for inspection at least half an hour before the start of the test at which time the plan of the course showing the time allowed must be posted.

Before the commencement of each Class a break of 10 minutes minimum should be allowed for competitors to walk the course.

There will be between 9 and 12 numbered obstacles, 50% of which shall be at maximum height and at least four of which shall be spread, as solid and imposing in appearance as available materials allow. At least one, but no more than two, double or treble shall be included. No obstacle will exceed the following dimensions (in metres):

GRADE	HEIGHT	SPEED	SPREAD AT TOP	SPREAD AT BASE	SPREAD ONLY
1	1.10	350	1.40	1.90	2.70
2	0.95	350	1.10	1.80	2.20
3	0.80	300	0.95	1.50	1.80
4	0.65	300	0.80	1.20	1.50
5	0.50	275	0.70	0.90	1.20

The Time Allowed for completing the course is calculated using the speeds above.
 The Time Limit is twice the Time Allowed.

18.08.03 PENALTIES

Reducing the height or width of an obstacle, touching boundary mark of water or feet in water or in the ditch - 4 penalties.

First disobedience (refusal) in whole test - 4 penalties.

Second disobedience (refusal) in whole test - 8 penalties.

Third disobedience (refusal) in whole test - Elimination.

Fall of horse - Elimination.

First fall of rider - 8 penalties.

Second fall of rider - Elimination.

Error of course not rectified - Elimination.

Errors of course are: Omission of an obstacle;

Retaking an obstacle already jumped; or

Jumping obstacle in the wrong order.

For every commenced second over Time Allowed - 1 penalty.

Exceeding Time Limit - Elimination.

Section 18.09 SCORING

The same horse and rider combination must complete all three tests mounted and elimination from one test involves elimination from the whole competition. The classification is reached by adding together the entire penalty marks incurred in the different tests.

IN THE EVENT OF A TIE

The winner is the competitor with the lowest total of penalty marks. In the case of a tie, the winner is the combination with the best Cross Country score (total of jumping and time penalties). If there is still a tie, the combination is the one whose cross country time is closest to optimum time. Finally if there is still equality, the winner is the combination with the best dressage score. This principle also applies to tied minor placegetters.

18.09.01 TEAM COMPETITIONS

There is a club team competition based on the total points scored by all riders placed first to sixth in each of the grades. Points are as follows, regardless of grade:

1 st Place	5 points
2 nd	4
3 rd	3
4 th	2
5 th	1

Enter info re the makeup of a team once established

Section 18.10 GRADING

18.10.01 GRADING POINTS

For all grades, the same as Showjumping – 1st 5pts, 2nd 4pts, 3rd 3pts, 4th 2pts and 5th 1pt

Internal Club events are not to be used for grading. Open and NT Pony Club events only are graded.

No grading points shall be awarded to any combination which incurs more than forty Cross Country jumping penalties. If there are less than 6 competitors in a class, placing points need not be accepted. If there are 6 to 10 competitors in a class, riders must accept placing points for 1st to 3rd places only. In Grade 5, stars need not be accepted if less than 10 entries in a class.

18.10.02 GRADINGS

Horses are graded as follows:

Grade 1 - Horses which have been awarded a total of at least 60 points at official Pony Club Horse Trials.

Grade 2 - Horses which have been awarded between 42 and 60pts

Grade 3 - Horses which have been awarded between 24 and 42pts

Grade 4 - Horses which have been awarded between 12 and 24pts

Grade 5 - Horses which have been awarded 12 pts or lower, as per the Showjump grading system E grade

14.40 EFFECT OF ENTRY IN NT CHAMPIONSHIPS

Once a combination has competed in any phase of a Pony Club NT Championship ODE they are automatically graded with the grade in which they competed, and are allocated the minimum points for that grade.

Part 19.APPENDIX

Section 19.01 CODES OF BEHAVIOUR

Riders shall:

1. Play by the rules.
2. Never argue with an official. If you disagree, have your captain, coach or manager approach the official at a suitable time.
3. Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in any sport.
4. Work equally hard for yourself and/or your team. Your team's performance will benefit, so will you.
5. Be a good sport. Applaud all good performances whether by your team or the opposition.
6. Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of another competitor.
7. Cooperate with your instructor, team-mates and opponents. Without them there would be no competition.
8. Participate for your own enjoyment and benefit, not just to please parents and instructors.
9. Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

Parents shall:

1. Remember that children participate in sport for their enjoyment, not yours.
2. Encourage children to participate, do not force them.
3. Focus on the child's efforts and performance rather than winning or losing.
4. Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
5. Never ridicule or yell at a child for making a mistake at rallies or competitions.
6. Remember that children learn best by example. Appreciate good performances and skilful plays by all participants.
7. Support all efforts to remove verbal and physical abuse from sporting activities.
8. Show appreciation for instructors, officials and administrators. Without them, your child could not participate.
9. Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

Administrators shall:

1. Involve young people in planning, leadership, evaluation and decision making related to the activity.
2. Give all young people equal opportunities to participate.
3. Create pathways for young people to participate in sport not just as a player but also as a coach, referee, administrator etc.
4. Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of young riders.
5. Provide quality supervision and instruction for junior riders.
6. Remember that young people participate for their enjoyment and benefit. Do not overemphasize awards.
7. Help instructors and officials highlight appropriate behaviour and skill development, and help improve the standards of instruction and officiating.
8. Ensure that everyone involved in junior sport emphasises fair play, and not winning at all costs.
9. Give a code of behaviour sheet to spectators, officials, parents, instructors, riders and the media, and encourage them to follow it.
10. Remember, you set an example. Your behaviour and comments should be positive and supportive.
11. Support implementation of the National Junior Sport Policy. **website address**
12. Make it clear that abusing young people in any way is unacceptable and will result in disciplinary action.
13. Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

Officials shall:

1. Modify rules and regulations to match the skill levels and needs of young people.
2. Compliment and encourage all participants.
3. Be consistent, objective and courteous when making decisions.
4. Condemn unsporting behaviour and promote respect for all opponents.
5. Emphasise the spirit of the competition rather than the errors.
6. Encourage and promote rule changes which will make participation more enjoyable.
7. Be a good sport yourself. Actions speak louder than words.
8. Keep up to date with the latest trends in officiating and the principles of growth and development of young people.
9. Remember, you set an example. Your behaviour and comments should be positive and supportive.
10. Place the safety and welfare of the participants above all else.
11. Give all young people a “fair go” regardless of their gender, ability, cultural background or religion.

Instructors/Coaches shall:

1. Remember that young people participate for pleasure and winning is only part of the fun.
2. Never ridicule or yell at a young rider for making a mistake or not coming first.
3. Be reasonable in your demands on riders' time, energy and enthusiasm.
4. Operate within the rules and spirit of your sport and teach your riders to do the same.
5. Ensure that the time riders spend with you is a positive experience. All young people are deserving of equal attention and opportunities.
6. Avoid overplaying the talented riders; the just-average need and deserve equal time.
7. Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all riders.
8. Display control, respect and professionalism to all involved with the sport. This includes opponents, instructors, officials, administrators, the media, parents and spectators. Encourage riders to do the same.
9. Show concern and caution towards sick and injured riders. Follow the advice of a physician when determining whether an injured rider is ready to recommence training or competition.
10. Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young people.
11. Any physical contact with a young person should be appropriate to the situation and necessary for the player's skill development.
12. Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.

Section 19.02 DISCIPLINARY MATTERS --- - A GUIDELINE

Anne to investigate a better one

From time to time clubs encounter difficulties with one or more of their members.

These are sometimes the result of a breach of club or PCANT rules but more often are as a consequence of a misunderstanding, lack of communication, personality clashes or differences in perceptions and expectations.

Too often clubs take what they think is an easy way out and take action to expel the “offending” member. This rarely turns out to be the easy way that it first seemed. Not only can this cause severe disharmony in a club, but also it has on occasions landed the parties in Court. Invariably this then involves the Association as a whole.

This Guideline is not meant to be an exhaustive treatment of the subject but may help to avoid some of the problems that can occur.

2. 1. Identify the problem informally and ascertain whether it can be handled by a bringing together of the relevant parties to talk it over. However, if it is a serious matter this may not be appropriate.
2. If No 1. does not address the problem
 - a. Obtain formal written and signed statements from the persons making the complaint.
 - b. b) Call a committee meeting on a confidential basis and exclude all non committee members.
 - c. c) Consider the written submissions at committee. Do not take sides, do not listen to gossip or take into account statements that are not signed.
 - d. d) Make full notes of discussions and append these in a sealed envelope (after confirmation that they are correct and complete) to the minutes. Do not distribute these notes with the minutes but place them in a safe and confidential place for later reference.
 - e. e) If, after full and dispassionate consideration, the committee is of the view that the matter is of sufficient seriousness that it should be taken further, then a letter should be sent to the “offending” person setting out the nature and particulars of the complaint and inviting that person to respond, in writing, within a reasonable time. If the “offender” does not respond, then send a reminder before proceeding further.
 - f. f) When the “offender’s” response has been received, the committee should reconvene to consider the response.
 - g. The same procedure as in d) should be adopted.
 - h. g) If, after considering the response, the committee is of the view that the “offender” has been exonerated or that the matter is so trivial that no further action should be taken then it should notify the “offender” of this. It should then also inform the complainants.
3. a) If, however, the committee considers that the written response is inadequate or incredible it should invite the “offender” to attend a committee meeting where he can make a verbal response and, if necessary, have others speak on his behalf. The committee should keep an open mind and not start thinking of penalties until this process is completed.

b) Once all this has been completed the committee should meet in confidence to consider its options. If the complainants are members of the committee it may be appropriate to exclude them from these considerations.

c) In considering its options, the committee should refer to the club's constitution to ascertain the extent of its disciplinary powers. The committee should be aware that many constitutions are inadequate on the question of discipline and may not afford the "offender" every opportunity to defend himself. Similarly, just because the constitution empowers a committee to expel or suspend a member, this should not be seen as the automatic penalty for all offending.

d) In considering its options the committee should have regard to the following:

i) the age of the member

ii) the member's experience within the club

iii) the member's standing within the club

iv) whether the member has previously offended

v) past good works

vi) the seriousness of the matter (for example, does it involve cruelty or improper conduct, especially in public)

vii) the effect that the disciplinary action will have upon the member and his family

viii) whether the member seems genuinely contrite and prepared to mend his ways.

e) The disciplinary options are as follows (these are not exhaustive)

i) counselling

ii) warning (either formal or informal)

iii) removal of privileges for a period of time

iv) withholding of prizes, certificates or awards

v) suspension from club, zone and/or state competition for a period of time

vi) suspension from rallies or restriction of activities at rallies

vii) withdrawal from other pony club activities (e.g., camps, squads, parades)

viii) suspension of club membership for a period of time

ix) expulsion

f) The committee, having determined a course of action, should inform the "offender" of its decision in writing. In some circumstances it may wish to defer or suspend the expulsion or suspensions upon the member entering into a formal agreement to mend his ways and right any wrongs done by him. Where a committee is of the opinion that a suspension of membership for a substantial time (for example 6 months) or expulsion is the appropriate penalty and where it is not intended to suspend such penalty then the committee would be wise to notify the senior executive of the PCANT on a confidential basis before notifying the offender of its decision.

The committee should, in the case of (v), (vii), (viii) and (ix) notify the Association (on a confidential basis) as appropriate. In all other cases, instructors or club officers who need to know the penalty should be informed.

Where in doubt as to what should be done, seek the advice of the senior executive of the PCANT. Remember always that it is better to give the "offender" the benefit of the doubt rather

than make a decision or impose a penalty that later turns out to be unjustified. However, if at any time during this process you come to the conclusion that you have made a mistake or been too heavy handed, be big enough to admit it and make amends. The quicker you do this, the less egg there will be on your face!

Remember also that this is a voluntary organisation comprised of people who are not necessarily perfect. Pony Club is for enjoying our horses and each other's company. We operate far better in an environment of tolerance, harmony and goodwill

Section 19.03 PRESENTATION

It is very important to note that the eventual winners of the competition should be of a particularly high standard of cleanliness with healthy horses and saddlery that fits correctly and comfortably, with all gear showing signs of regular care and maintenance.

The presentation for turnout inspection is of a much higher standard than a normal Pony Club rally, but by the same token should not be judged as a Royal Show turnout event. Instructors preparing a team and persons asked to judge the presentation aspect should keep this in mind.

19.03.01 HORSES

In a team of four it is preferable that all horses match in the way they are presented. If only one is different they should not be penalised. Colour, height and whether horses are clipped should never be taken into consideration and must not affect the score. The emphasis is on cleanliness and regular care.

1. The horse should be clean to the skin with the coat showing nourishment and care. Particular attention needs to be paid to the areas often overlooked e.g., under the jaw, the roots of the mane, tail and forelock.
2. The feet should be cleaned out, oiled or blacked and show signs of regular care, whether shod or unshod.
3. The mane should be plaited on the side to which the mane naturally falls, preferably with an uneven number of plaits and the forelock should match the finish of the mane (a rolled plait or a loop). Bands or thread should match the colour of the mane and be as unobtrusive as possible. Tails may be either plaited or pulled. False tails should not be penalized if fitted correctly. Hogged manes are not penalised.

19.03.02 SADDLERY

Teams must ride in the equipment they present in. Teams changing equipment will be eliminated. Particular attention should be paid to the comfort of the horse as well as to safety.

It is preferable that a team of four should all make an attempt to match gear. For example, browbands, nosebands, bits and saddlecloths etc.

1. All saddlery should be thoroughly clean and show signs of regular care. Old, but well maintained, saddlery is preferred to new, which may be penalised if it is hard and stiff, showing that it has not had sufficient pre-use care.
2. Saddles should fit the horse comfortably and have good clearance from the wither.
3. All straps should have adjustment available to lengthen or shorten.
4. Stitching must be in good condition.
5. Nosebands and throatlashes should be adjusted correctly.
6. Neck straps are optional, but if one rider wears them, all riders should.
7. Saddle cloths must be as registered for that club/zone. All should be clean and well fitting.

8. The emphasis is on comfortably fitting gear and signs of regular care.

19.3.03 RIDERS

Whilst the team is being judged, all of its riders should sit to attention with both hands on the reins. Attention should be paid to the judge and their steward(s). If necessary, riders may need to move their horses to give safe access for the judge. There should be no need for talk between team members (except maybe for commands when presenting as a section, etc).

1. Full Pony Club uniform that is well fitting and clean.
2. Jodhpurs should be of uniform colour and long enough to fit over short boots with jodhpur clips.
3. It is preferable if one wears long boots that all four should, but all riders must then be over 17
4. Boots must be fully soled, show signs of regular care, and be thoroughly clean (including the sole).
5. Helmets as per PCANT rules. Decorative covers in club colours may also be worn.
6. Hair should be tidy or in a hairnet.
7. Gloves are compulsory.
8. Spurs are optional. There is no penalty for some riders wearing spurs and others not.
9. No jewellery.
10. Ties should be knotted correctly and fit well up into the shirt collar.

Section 19.04 Selection criteria for NT Teams

19.04.01 Juniors

- ❖ Active member of a Pony Club
- ❖ Must attend 50% of the rallies in the year of selection (not necessarily riding but must attend and assist if horseless)
- ❖ Must have "C" Certificate to attend National Competition (e.g. "D" certificate can attend squad training but not nominate for National selection)
- ❖ Demonstrate the riding ability and agility to execute the games
- ❖ Demonstrate the ability to work in a team
- ❖ Demonstrate exemplary social and ambassadorial skills
- ❖ Must be under the age of 16 years on 1st January of the year of the competition (all riders aged 10 - 16 years are welcome to attend squad training, the preferred age for team selection is 14 - 16 years)
- ❖ Must be able to provide a horse – not exceeding 15 hands – for training which others are allowed to ride
- ❖ Attend all training sessions as set down by the PCANT Mounted Games Coach

19.04.02 Seniors

- ❖ Active member of an NT Pony Club
- ❖ Attend as many rallies as is possible to work in with work and study commitments (past commitment to Pony Club as a junior rider should be taken into consideration)
- ❖ Must have "C" Certificate to attend National Competition (e.g. "D" certificate can attend squad training but not nominate for National selection)
- ❖ Demonstrate the riding ability and agility to execute the games
- ❖ Demonstrate exemplary social and ambassadorial skills
- ❖ Demonstrate the ability to work as a team
- ❖ Must be over 15 years and under 25 years of age on the 1st January in the year of the competition
- ❖ Be able to provide a horse measuring over 14.2 hands for training, which others are allowed to ride
- ❖ Attend all training sessions as set down by the PCANT Mounted Games Coach

Section 19.05 INTERNATIONAL COMPETITIONS

19.05.01 INTERNATIONAL MOUNTED GAMES COMPETITION

This competition is restricted to Great Britain, United States of America, Canada and Australia. Australia was first invited to enter a team in 1988.

The competition is held annually and is hosted by the participating countries in rotation. Where possible, the visits and mounted games competitions are held during the month of July and are restricted to a three week duration including traveling time. A series of scrambled matches with mixed teams made up from members of each country is held prior to the International Mounted Games competition.

The prime objects of this competition are the meeting, exchange of views and better understanding between Pony Club members from the participating nations, and to broaden the scope of the Pony Club Movement.

One team of five riders represents each country. The Australian team is made up of members from throughout Australia, selected at the National mounted Games Competition. A Pony Club member can only represent their country once in this competition.

An acceptable code of behaviour is expected throughout the visit and any training days held beforehand. The taking of alcohol, non prescription drugs or smoking is not permitted.

It is expected that nominees will make themselves available to attend training days as and when they are organised. A Selection Panel will be appointed at the October Executive Council meeting to assess the applicants and select the successful nominee.

To qualify for International Mounted Games, a rider must:

1. Be under 16 years of age on the 1st of January in the year of competition (recommended age 15).
2. hold their "C" certificate prior to their nomination.
3. have a mature outlook.
4. be confident and capable riders, be physically fit and agile.
5. have had experience in Mounted Games competitions.
6. have a sound knowledge of Mounted Games rules.
7. have the ability to cheerfully participate in all activities planned either by the hosting nation, their chaperone or coach.
8. must possess enthusiasm for team activities, good sportsmanship and have the desire and knowledge to be good ambassadors for Australia.

19.05.02 INTER-PACIFIC PONY CLUB EXCHANGE

The Inter-Pacific Pony Club Exchange is a competition for teams from countries in the Pacific area (for example, Australia, New Zealand, Canada, Japan etc.) The Exchange is held in odd-numbered years with the venue moving from country to country. Each team consists of six associate riders. Australia chooses its representatives on a roster system. Each State can nominate a representative if it is their turn in the roster.

The events are a One Day Event in which the teams are scrambled, and Show Jumping, where the countries compete against each other for the International Show Jumping Cup.

Nominations, lodged through club are accepted by the PCANT by the nominated deadline.

To qualify for Inter-Pacific, a rider must:

1. is between 17 years and 20 years of age.
2. hold their "B" certificate prior to their nomination.
3. have competed in grade 2 or higher eventing.
4. have competed in "A" grade or higher showjumping.
5. display above-average involvement in Pony Club work.
6. have a good general knowledge (particularly of their own country & the host country).
7. have an ability to mix easily with their peers and adults.

Section 19.06 ACHIEVEMENT PATCHES

Achievement Patches are awarded at club level, and are worn on the right sleeve of the Pony Club jumper. Each rider may be awarded each patch once only.

BAREBACK RIDING

The Pony Club rider must be able to demonstrate a degree of proficiency at bareback riding. It will be necessary for the rider to show a reasonable degree of control over their mount while bareback. The rider is expected to walk, trot and canter whilst maintaining that control. The use of a neck strap is essential for all riders who wish to ride bareback. As with vaulting, the safety of the rider is of the utmost importance and Club

Officials must always keep this in mind. Adequate supervision of any bareback riding activity must be ensured.

CAMPDRAFTING

A rider must have participated in a camp drafting competition or training day. A letter of confirmation from the organisers of the event/day is required. The rider should be familiar with the rules and etiquette of camp drafting.

CARE OF SADDLERY

Club Officials should observe this over a period of time not less than six months. It should be evident that the rider is consistent in the care of their gear, not only with regard to appearance but also to safety and comfort of the horse. It is not sufficient to have perfectly clean and well cared for stirrup leathers with worn unsafe stitching or a clean bridle with a dirty bit. The rider should be able to explain how they care for their gear and the reasons for doing so.

CLIPPING

The rider must be able to prepare horse correctly. They must show they can clip horse neatly and have a clear knowledge of different types of clips. They must show knowledge of suitable rugging and care of a clipped horse, and show evidence of correct maintenance of clippers. Minimum age for this achievement patch is 13 years.

DISTANCE RIDE (K Efficiency certificate)

The rider must have undertaken a ride of not less than 40 kilometres, which must be completed in 4 hours or less. A rest period of up to 1 hour is allowed during the course of the ride and is inclusive in the riding time. Riders must have prepared their own horses, which must be of a reasonable standard of fitness to successfully complete the distance within the time required. Riders must have an understanding of the correlation between an exercise programme and feeding requirements. Affiliated Endurance Rides, Marathon Rides, and Rideathons of at least 40 kilometres, can also be included in this section.

FIRST AID

The rider must obtain a Senior First Aid certificate to obtain this Achievement Patch.

GROOMING

Club Officials should be completely satisfied that the Pony Club rider has over a period of time (suggested no less than six months) consistently presented their Pony Club mount in a manner that indicates thorough grooming. This should include the feet, which must show evidence of regular care, oiling, trimming, shoeing etc. It is not expected that the Pony Club mount will be clean to the skin and indeed this is not generally

encouraged in Pony Club. However, it is expected that it will be obvious that the rider consistently presents with a clean, well cared for mount. It is also necessary for the rider to understand the basic reasons for thorough grooming.

HUNTING

A rider must have participated and completed at least one hunt with a recognised Hunt Club. A letter of confirmation from the Master of the Hunt Club would be required. In addition, the rider should be familiar with the rules and etiquette involved with hunting.

MUSICAL RIDE

The rider must be or have been a member of a Musical Ride that is undertaken by a Club and performed at any public function. This activity also includes the Square Dance.

ORIENTEERING

To be left to the discretion of a Club which has orienteering as a regular Pony Club activity.

POLOCROSSE

The rider must be proficient in the sport either through involvement with a Polocrosse Club or participation within their own Club. They should have a reasonable knowledge of the rules of the game.

PRELIMINARY RIDING

This can be given to the very young riders who are unable, because of their age, to be tested for their "D" certificates. The riders should be able to control their ponies in a rally situation to the extent that they can safely join in Pony Club activities.

SERVICE TO CLUBS

This patch should be awarded to the Pony Club rider who demonstrates over a period of time not less than six months, a genuine interest in and loyalty to his or her Club. This may be manifested in a variety of ways and it is up to the Club Officials to judge the strength of the rider's commitment, as against the rider whose interest is

transitory and appears aimed at the short term goal of obtaining an arm badge.

In addition to, or in place of the above, a particular Club may feel that participation in a special event, eg. A special fundraiser or community service, would warrant the awarding of this Achievement Patch.

SHOW GROOMING

Club officials should see evidence of time spent grooming, rugging correctly and of good feeding, in the condition of the horses coat, ie clean, shine, no loose hair. The rider must show that they can 'pull' a mane and tail correctly and effectively, trim excess hair appropriately, be able to plait mane and tail neatly and suitable to

the event or breed of horse. If 'make-up' is applied it must be done appropriately. All of the above must be done with minimal assistance from parents or helpers.

TEAM RIDE

The rider must have been part of a team of four at club, zone, state level, or a formation ride at a public event or competition.

TENTPEGGING

A rider must have knowledge of the rules and drill for Tent Pegging. Rider to demonstrate control of the lance when carried mounted at walk, trot and canter. Be able to ride at canter to the peg using the correct drill and attempt to pick up peg and then stop safely. Riders must have attached to their stirrup a Lance bucket for control of the lance when mounted. Only correct Tent Pegging lances are to be used - substitutes are forbidden.

TRAIL RIDING

As a guideline, Achievement Patches for this activity can be awarded to the Pony Club rider who has participated in any organised trail ride of a minimum of four hours duration. Some Clubs may have trail riding as a regular activity and in this case it will be left to the discretion of the Club Officials.

VAULTING

The rider should be able to execute simple vaulting manoeuvres. They may have developed these skills on their own or have participated in vaulting activities. Safety is of the utmost importance. The rider must be aware of safety precautions and safe procedures to be adhered to during any vaulting activity.